LEHMAN COLLEGE

LEHMAN COLLEGE
OFFICE OF THE REGISTRAR

Department: _____

REQUEST TO ADD COURSE

Extension: _____

ADDITIONS ONLY

Registrar's Use Only

_____/_____ _____ _____ _____ _____ _____
TERM/YEAR **DISCIPLINE** **COURSE #** **DIVISION (DAY/EVE/GRAD)** **BELL BLOCK /SECTION (See Bell Schedule)** **ENROLLMENT CAPACITY**

PLEASE CHECK ALL THAT APPLY: ☐ **BLACKBOARD** ☐ **HYBRID** ☐ **ASYNCHRONOUS** ☐ **WRITING INTENSIVE** ☐ **SPECIAL PROG. /OFF SCHEDULE**

_____ _____ _____ _____
DAYS **TIMES** **BUILDING** **ROOM**

Instructor's Last Name, First Name _____ **EMPLID.** _____

Comments (Combined, departmental permission, co-req., meets off-campus, etc.) _____

_____

VARIABLE TITLE/VARIABLE CREDIT COURSE | | | | | | | | | | | | | | | | | | | |

Course Title (20-CHARACTERS LIMIT- --including blanks) _____ **CREDITS** _____ **HOURS**

ADDITIONS ONLY

Registrar's Use Only

_____/_____ _____ _____ _____ _____ _____
TERM/YEAR **DISCIPLINE** **COURSE #** **DIVISION (DAY/EVE/GRAD)** **BELL BLOCK /SECTION (See Bell Schedule)** **ENROLLMENT CAPACITY**

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Course Title (20-CHARACTERS LIMIT- --including blanks) _____ **CREDITS** _____ **HOURS**

_____ _____ _____ _____
DEPARTMENT/PROGRAM HEAD SIGNATURE **DATE** **DEAN'S SIGNATURE** **DATE**