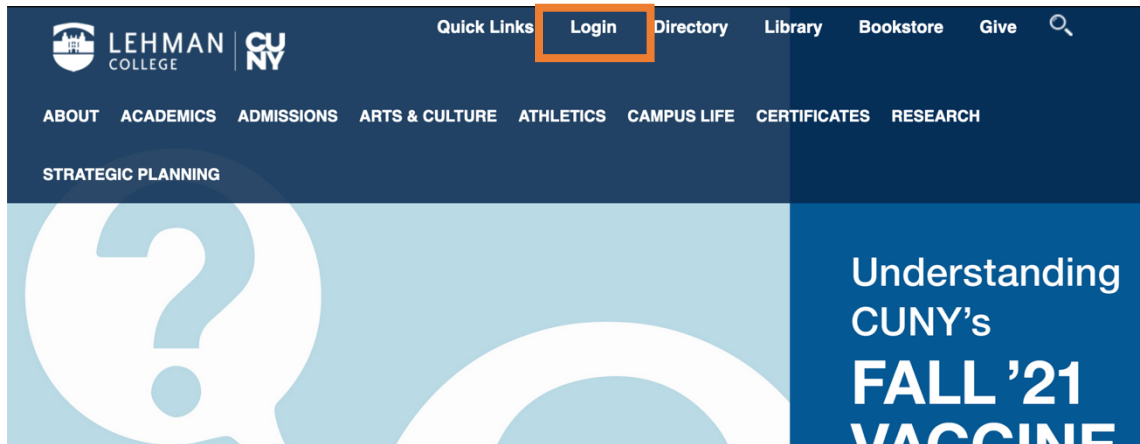


Submitting NYCPS Fingerprinting Application in Lehman 360

Go to lehman.edu > Login

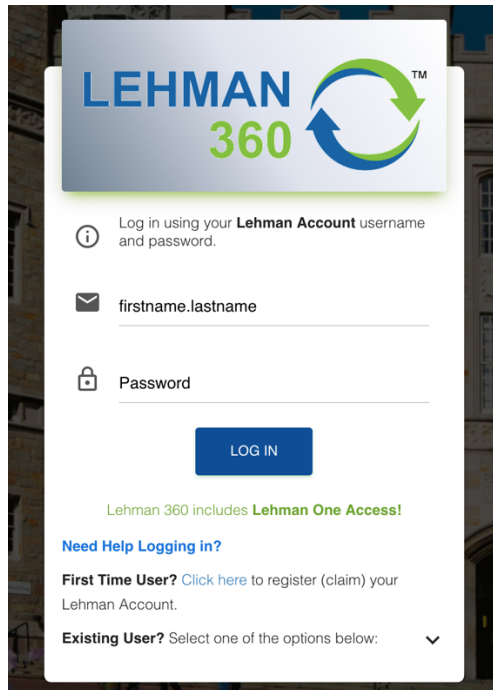


> Click Lehman 360

Lehman Logins

- › **Lehman 360** (Now includes Lehman One Access)
- › **Student Email**
- › **Faculty/Staff Office MS 365 Email**
 - › Note: for migrated users only
 - › Log-in to your email with your CUNYfirst username and password
- › **Advisortrac**
- › **Lehman Automated Forms** (ePAF, eCSP, eTime and others)
- › **Lehman Connect**
- › **Lehman Password Manager**
- › **Lehman Badges/Micro-credentials**

> Enter username and password (this is same login information used to access on-campus Wi-Fi) > Log In



LEHMAN 360

Log in using your **Lehman Account** username and password.

✉

🔒

LOG IN

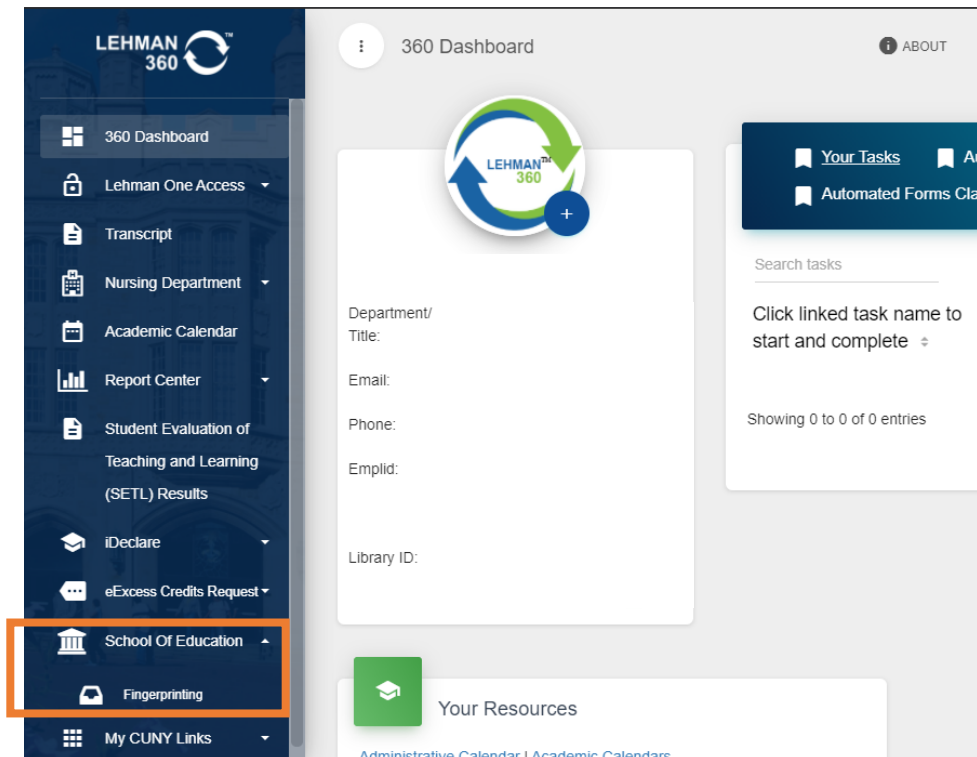
Lehman 360 includes **Lehman One Access!**

[Need Help Logging in?](#)

First Time User? [Click here](#) to register (claim) your Lehman Account.

Existing User? Select one of the options below: ▾

> School of Education > Fingerprinting



LEHMAN 360

360 Dashboard

- 360 Dashboard
- Lehman One Access
- Transcript
- Nursing Department
- Academic Calendar
- Report Center
- Student Evaluation of Teaching and Learning (SETL) Results
- iDeclare
- eExcess Credits Request
- School Of Education**
- Fingerprinting
- My CUNY Links

360 Dashboard

ABOUT

LEHMAN 360

Department/
Title:

Email:

Phone:

Emplid:

Library ID:

Your Tasks

Automated Forms Claim

Search tasks

Click linked task name to start and complete

Showing 0 to 0 of 0 entries

Your Resources

[Administrative Calendar](#) | [Academic Calendars](#)

> Complete the Fingerprinting Application for NYCPS (New York City Public Schools)

> Answer remaining questions > Submit



Fingerprinting Application for NYCPS (New York City Public Schools)

All Lehman College School of Education (SOE) students must be fingerprinted and pass a New York City Public Schools (NYCPS) criminal background check prior to receiving fieldwork or student teaching placement assistance. Your status in the NYCPS Personnel Eligibility Tracking System (PETS) and Lehman 360 must be listed as “Eligible” before you can be placed. Please follow the procedure below prior to receiving any assistance in securing fieldwork or student teaching placement.

Candidates who are already working full-time in NYCPS receive PETS clearance directly with your school, not with Lehman College or Lehman 360.

STUDENT INFORMATION:

First Name: _____

Middle Name: _____

Last Name: _____

EMPLID: _____

Social Security Number _____

Date of Birth _____

Address _____

City _____ State _____

Cell Phone _____ Phone Number _____

Lehman Email _____

Personal Email _____

Grad or Undergrad _____ Degree _____

CUNYfirst Academic Plan _____

CUNYfirst Sub-Plan _____

Program #1 _____

Program #2 (if double major) _____

School of Education Program Coordinator #1 _____

School of Education Program Coordinator #2 _____

The Information above in CUNYfirst is accurate: *

Yes

No

If CUNYfirst Personal information (name, email, phone, permanent address) is incorrect, please follow the Lehman College [Registrar's webpage guides for updating personal information](#).

If CUNYfirst Academic Plan or Subplan is incorrect OR on Teaching Application if your Program/Program Coordinator is not correct contact your Program Coordinator/Advisor immediately.

All information under Student Information (for example, first name, last name, etc.) will be pre-populated.

If any of the information is incorrect, it MUST BE UPDATED IN CUNYfirst. Please follow [Registrar's webpage guides for updating personal information](#) or write to clinical.practice@lehman.cuny.edu. However, we will only be able to describe the same procedure as written on the user guide webpage.

Are you already fingerprinted by the NYCPS? *

- Yes
- No
- No, but I AM already fingerprinted by NYSED and would like to transfer my fingerprints to NYCPS

Are you already fingerprinted by NYSED (New York State)? *

- Yes
- No
- Not Sure

Primary Language: _____ Secondary Language: _____

SUBMIT

NYCPS Clearance:

You will receive (and be able to view) eligibility/clearance after all required steps are taken. If you are listed as ineligible, please contact clinical.practice@lehman.cuny.edu.

NYCPS Personal Eligibility Tracking System (PETS):

Eligibility Status:

Your information was entered into NYCPS Personal Eligibility Tracking System (PETS):

Once you have submitted your application, your eligibility will be listed as “Pending”. You can check your updated status by logging into Lehman 360 > School of Education > Fingerprinting