






Module # and Name	Description	QR Code
<p><b><u>Module 1:</u></b> Welcome Video</p>	<p>This video was created to welcome students and/or parents to the TAPAP (Tuition Assistance Program Awareness Plan) modules and give a broad introduction to what the course will be about and what it will consist of.</p> <p>Duration: 3 min 40 sec</p>	
<p><b><u>Module 2:</u></b> Financial Aid Orientation</p>	<p>Module 2 is our Financial Aid orientation where we give a brief overview of the information included in each module. We include some brief details about Financial Aid, both Federal and State awards, as well as information about Scholarships. We give a brief introduction to Student Records and FERPA and conclude with information about the Office of the Bursar.</p> <p>Duration: 6 min 55 sec</p>	
<p><b><u>Module 3:</u></b> What is Federal Aid? Part 1</p>	<p>Due to the vast amount of information involved in Federal Aid, we decided to split the module into 3 to not overwhelm students with too much information at once. The first part of the Federal Aid modules introduces students to what Federal Aid is, how their awards are determined and the documents they will need to complete their FAFSA applications. We also include basic eligibility requirements needed to apply for and receive the award.</p> <p>Duration: 12 min 8 sec</p>	
<p><b><u>Module 4:</u></b> What is Federal Aid? Part 2</p>	<p>The second Financial Aid module talks about the types of Federal awards available to students such as grants and work study as well as how to maintain the eligibility needed to continue receiving these awards.</p> <p>Duration: 8 min 31 sec</p>	
<p><b><u>Module 5:</u></b> What is Federal Aid? Part 3</p>	<p>To close out the What is Financial Aid module, we talk about loans: what are loans, what types of loans are available and how to maintain and repay your loans. This module is useful to both undergraduate and graduate students as most other financial awards are not available for graduate students.</p> <p>Duration: 12 min 54 sec</p>	

**Module 6:**  
**What is State Aid?**

Module 6 introduces students to What is State Aid. We talked about the various State awards that are available to students, such as TAP, Excelsior, PTAP and APTS and the requirements needed to receive the award. Like the Financial Aid modules, we also include information on how to maintain eligibility for these awards. We briefly introduce FACTS which is the system used to track course eligibility for the awards.

Duration: 8 min 52 sec



**Module 7:**  
**Scholarships**

For the Scholarships module, we include information about the Office of Scholarships and Awards, how to access Lehman360 and how to apply for scholarships that are available to you as a Lehigh student. We conclude by including information on what is expected of students after receiving the award.

Duration: 6 min



**Module 8:**  
**FERPA/  
Student  
Records**

The FERPA/Student Records module will teach students how to identify certain rights the FERPA gives students with respect to their education records, recognize the importance of accurate biographical and demographic data, how to maintain accurate biographical and demographic data, how to access Lehman360 and submit iDeclare request as well as learning how to upload student documents.

Duration: 11 min 21 sec



**Module 9:**  
**The Office of  
the Bursar  
Part 1**

The first part of the "Office of the Bursar" module introduces students to the following: what is the Office of the Bursar and their importance, a breakdown of the cost of attendance and where a student would be able to find their balance and when is it due.

Duration: 3 min 30 sec



**Module 10:**  
**The Office of  
the Bursar  
Part 2**

The second part of the "Office of the Bursar" module introduces students to the following: the payment options available to students, how to avoid penalties and charges, the process of receiving refunds and how to enroll in direct deposit and lastly, what is the IRS Form 1098-T.

Duration: 12 min 42 sec



**Module 11:**  
**Applying for  
Financial Aid**

In this module, students will learn how to access the FAFSA (Free Application for Federal Student Aid) application online, how to apply for federal financial aid, what happens after they apply, and the importance of not only submitting their FAFSA on time but submitting it as early as possible. We also go over a few commonly asked questions about the FAFSA application process.

Duration: 18 min 24 sec



**Module 12:**  
**Applying for  
State Aid**

In the Applying for State Aid module, students will learn how to access the TAP Excelsior and Jose Peralta Dream Act applications online, what happens after they apply, how to maintain eligibility for these awards as well as appeals information for both TAP and Excelsior. We also go over a few commonly asked questions students usually have regarding the application and the processing of them.

Duration: 9 min 37 sec



**Module 13:**  
**Welcome  
Parent and  
Guardians  
(English)**

The goal of the Parent/Guardian module is to familiarize parents with what will be needed from them to ensure that their dependent has the tools needed to begin their semester successfully.

We discuss FERPA and how it works, we introduce parents to what Financial Aid is and the documents that will be requested of them to secure Financial Aid awards. As well as any issues that may arise when completing the various aid applications. We conclude the module with questions they may have regarding the overall Financial Aid Process.

Duration: 10 min 07 sec



**Module 14:**  
**Welcome  
Parents and  
Guardians  
(Spanish)**

Same as above but in Spanish.

Duration: 9 min 34 sec

