



Library Technology and Telecommunications Committee Meeting Minutes

Meeting Date: April 29th

Next Meeting: TBA

Location: ZOOM

Attendance: Stephen Castellano, Sherry Deckman, Dana Fenton, Tailisha Gonzalez, Michelle Ehrenpreis, John DeLooper, Jennifer McCabe, Kenneth Schlesinger, Jennifer Van Allen

Student Senators: Esther Matthews

Excused: Ediltrudys Ruiz, Kenneth Schlesinger

Library

- Library Construction Update: Third Floor is now reopened. Second Floor is now CLOSED. There will be limited access to Bloomberg Lab [Room 226A] and Special Collections. If you need books from Second Floor Stacks – please reserve titles on Library’s OneSearch catalog. Patrons may also request title for pickup at Circulation-Reserve Desk. Library sincerely apologizes for limited access to Second Floor during busy Final Exam period. Library anticipates restored access to Second Floor in about one month.
- Library is pleased to announce Extended Hours during Final Exams. Library will remain Open until Midnight between May 19th - 26th. Only First Floor will be accessible for study. Library will be **CLOSED** on Memorial Day. Reference Desk, Circulation, and access to stacks will NOT be available during Extended Hours. 24/7 Virtual Chat will be in operation. Library thanks Public Safety and Administration and Finance for making Extended Hours possible.
- Public Safety Escorts will be available during Extended Hours. Students may request escort to nearest Subway or College Parking Lot by calling 718/960-8228. Only Gates 5 and 8 will remain open.

Information Technology

- In order to ensure continuity for students taking exams at the end of the semester, CUNY CIS will have a freeze on technology maintenance between May 16th and May 26th
- The first Tech Fee Meeting was held on April 29th. The Tech Fee Committee members are in the process of reviewing all of the proposals that were submitted. VP/CIO reviewed the budget and explained the structure budgeting situation of the Tech Fee Fund. Many great proposals were submitted, and we had an engaging conversation about them. Priority is given to replacement of old equipment as indicated in the Call for Proposals. The Student email migration was successful and students are able to access their new email mailbox and associated Microsoft 365 Apps. The Help Desk assisted many students who experienced problems. Students will have access to their LC.CUNY.EDU email address until the end of the Spring 2026. The old mailbox content migration is underway.
Mail that is sent to the LC.CUNY.EDU email address is being forwarded to new email address. Email sent to the updated email address will only go to the new email address. Students are responsible for moving their One Drive contents to the new One Drive.
- The IT website is in the process of migrating to the new template. This migration is a very involved process which will be completed in stages and will take several months to complete. The first page to receive the upgrade will be the LOGIN PAGE – which is the most visited page on the Lehman website.
- After addressing challenges with media players back orders and vendors, the Digital Signage Project is on track to be completed by June 30, 2026.

LMS/Brightspace

- Bronx Ed Tech Showcase - Bronx Ed Tech Showcase was held at Bronx Community College on Friday May 1. The theme of this year's showcase was: Shaping What's Next, Intentional Teaching in the Age of AI. Next year, the showcase will be on May 7th at Hostos Community College.
- Blackboard Archives - According to CUNY CIS, Final details are being completed with the vendor who will archive CUNY Bb courses, and we should be able to access the archives during the summer. LMS Admins have not been told what the process will be to access the archives.
- Spring 2026 – As we do each semester, we are here to support you as you complete the Spring 2026 term. Please feel free to schedule a Brightspace Office hour for support with your content, finalizing your grades, setting up your gradebook.
- Summer & Fall 2026 Courses –
 - Summer 2026 courses are created.
 - Fall 2026 courses are on scheduled to be created by June 10.
 - As we did last year, we will be offering support to get your Summer and Fall courses ready. In addition, we will be providing workshops on how to make your courses accessible.

- For requests to copy content from your prior semester's course to the Summer or Fall 2026 course as well as merging your courses, please submit a ServiceNow ticket.
- In the event faculty need to EXPORT their Brightspace Class list, your CLASSLIST may now be EXPORTED to .CSV. The data that exports is: FN, LN, EMPLID and User Login.

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Center for Teaching and Learning