



Transfer Advising Worksheet
Here to Here CareerWise Initiative: Business Services Track
A.A.S. in Business Management at Borough of Manhattan Community
College to B.B.A. in Business Administration at Lehman College

Effective Date: Fall 2020

Borough of Manhattan Community College:

Common Core	
<i>Required Common Core – 14 credits</i>	
English Composition (CareerWise)	6
Mathematical & Quantitative Reasoning <i>MAT 150 Introduction to Statistics or MAT 206 Precalculus</i> (CareerWise)	4
Life & Physical Sciences <i>AST 110 General Astronomy OR PHY 110 General Physics</i>	4
<i>Flexible Core – 3 credits</i>	
Creative Expression <i>SPE 100 Fundamentals of Public Speaking</i>	3
Individual & Society at Guttman: Ethnographies of Work (CareerWise)	3
Total Common Core	
20	
Associate Degree Major Requirements Remaining as Advised	
ACC 122 Accounting Principles I (CareerWise)	3
BUS 104 Introduction to Business (CareerWise)	3
BUS 110 Business Law (CareerWise)	3
BUS 150 Business Communication	3
BUS 210 Business Methods	3
BUS 220 Managerial Decision Making	3
CED 361 Business Management Internship I (CareerWise)	2
FNB 100 Introduction to Finance	3
MAR 100 Introduction to Marketing	3
CIS 100 Introduction to Computer Applications (CareerWise)	3
ECO 201 Macroeconomics (CareerWise)	3
General Elective – CED 201 Career Planning (CareerWise)	2
9 credits in Business Management Electives, as advised. Choose from: General Management, Finance and Banking, Marketing, Hotels, Travel and Tourism	9
Total Associate Degree Major Credits	
43	
Total Program Credits	
63	

Lehman College:

College Option	Credits
Choose two of the following: LEH 352 Studies in Literature LEH 353 Studies in the Arts LEH 354 Historical Studies LEH 355 Studies in Philosophy, Theory, and Abstract Thinking	6
General Education Requirements Remaining	
Students who do not take BMCC liberal arts electives that will satisfy general education requirements at Lehman will need to take additional general education courses and may graduate with additional credits as a result.	6
Bachelor's Degree Major Requirements Remaining	
Credits in economics: ECO 167 Introduction to Microeconomics	3
Credits in accounting: ACC 272 Principles of Accounting II	3
Credits in quantitative methods for business: BBA 303 Business Statistics I BBA 403 Intermediate Business Statistics II	6
Credits in management: BBA 204 Principles of Management BBA 405 Management Decision Making BBA 407 Strategic Management	9
Remaining credits in one area of concentration: Finance, Marketing, Accounting, Human Resource Management, Business Law, International Business, Business Economics, E-Business	6-9
Credits in ethical and legal responsibilities: PHI 330 Business Ethics	3
Credits in business writing: ENW 300 Business Writing	3
<i>Remaining credits in the Lehman major</i>	33-36
General Electives	
Students should consult with an advisor when choosing elective courses to ensure that 30-credit Liberal Arts requirement is being satisfied.	9-12
Total Credits Earned at Lehman College	57
Total Credits Transferred from BMCC	63
Total credits Required for Bachelor's degree at Lehman College	120