

Library Study Rooms Booking Instructions



1. Use the QR Code or go to: <https://libcal.lehman.edu/>
2. Click on **Reserve a Service** and you will see the next screen

LEHMAN COLLEGE
CUNY Lehman College / LibCal / Seat & Space Bookings / New Reservation

New Reservation

Location: Select a Location

Zone: Show All

Category: Show All

Capacity: Select the capacity

Accessible: An accessible space/seat is required.

Powered: Power is required at the space/seat.

Show Availability

Monday, March 14, 2022

Go To Date < >

Space	9:00am	10:00am	11:00am	12:00pm
Individual Study Room 301 (Capacity 1)	Available	Available	Available	Available
Individual Study Room 302 (Capacity 1)	Available	Available	Available	Available
Individual Study Room 303 (Capacity 1)	Available	Available	Available	Available
Individual Study Room 304 (Capacity 1)	Available	Available	Available	Available
Individual Study Room 305 (Capacity 1)	Available	Available	Available	Available
Individual Study Room 306 (Capacity 1)	Available	Available	Available	Available
Individual Study Room 307 (Capacity 1)	Available	Available	Available	Available
Individual Study Room 308 (Capacity 1)	Available	Available	Available	Available

Available Your Booking Unavailable/Padding

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Location - *Library Study Rooms*

Zone - *Select a Study Room type and click on Show Availability*

Group Study Room - *First Floor, minimum of 3 students
1 Two-Hour Maximum booking per day*

Individual Study Room - *Third Floor, 1 student only
2 Two-Hour Maximum bookings per day*

3. Select your **Date** and click on any of the **green** available timeslots

a. You may also click on the bottom **Screen Reader** option for better view of available seats

4. Confirm by clicking **Submit Times** at the bottom

5. You will be taken to **Lehman 360 Login Page** to enter your Lehman Login information

6. You will see your Study Room information - then click on **Submit My Booking**

7. Pick up your **Study Room Key** at Circulation-Reserve Desk