

Adjunct CLT Timesheet Submission Schedule

Service Period Covered Sunday thru Saturday

Paycheck Period	Sunday	Saturday	Timesheets Due in HR by Noon On Mondays Early submission on Friday if falls on holidays and early payroll close (Bold)	Paycheck Date
21	12/10/23	12/23/23	Monday, December 25, 2023	01/11/24
22	12/24/23	01/06/24	Monday, January 8, 2024	01/25/24
23	01/07/24	01/20/24	Monday, January 22, 2024	02/08/24
24	01/21/24	02/03/24	Monday, February 5, 2024	02/22/24
25	02/04/24	02/17/24	Monday, February 19, 2024	03/07/24
26	02/18/24	03/02/24	Monday, March 4, 2024	03/21/24
27	03/03/24	03/16/24	Monday, March 18, 2024	04/04/24
28	03/17/24	03/30/24	Monday, April 1, 2024	04/18/24
29	03/31/24	04/13/24	Monday, April 15, 2024	05/02/24
30	04/14/24	04/27/24	Monday, April 29, 2024	05/16/24
31	04/28/24	05/11/24	Monday, May 13, 2024	05/30/24
32	05/12/24	05/25/24	Monday, May 27, 2024	06/13/24
33	05/26/24	06/08/24	Monday, June 10, 2024	06/27/24
34	06/09/24	06/22/24	Monday, June 24, 2024	07/11/24
35	06/23/24	07/06/24	Monday, July 8, 2024	07/25/24
36	07/07/24	07/20/24	Monday, July 22, 2024	08/08/24
37	07/21/24	08/03/24	Monday, August 5, 2024	08/22/24
38	08/04/24	08/17/24	Monday, August 19, 2024	09/05/24
39	08/18/24	08/31/24	Monday, September 2, 2024	09/19/24
40	09/01/24	09/14/24	Monday, September 16, 2024	10/03/24
41	09/15/24	09/28/24	Monday, September 30, 2024	10/17/24
42	09/29/24	10/12/24	Monday, October 14, 2024	10/31/24
43	10/13/24	10/26/24	Monday, October 28, 2024	11/14/24
44	10/27/24	11/09/24	Monday, November 11, 2024	11/28/24
45	11/10/24	11/23/24	Monday, November 25, 2024	12/12/24
46	11/24/24	12/07/24	Monday, December 9, 2024	12/26/24
47	12/08/24	12/21/24	Monday, December 23, 2024	01/09/25
48	12/22/24	01/04/25	Monday, January 6, 2025	01/23/25

49	01/05/25	01/18/25	Monday, January 20, 2025	02/06/25
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