

Checking To-Do List for pending documents

1. Log in to CF and go to student services center

[student center](#) [general info](#) [admissions](#) [transfer credit](#) [academics](#) [finances](#) [financial aid](#)

Marilyn's Student Center

Academics

[My Class Schedule](#)
[Shopping Cart](#)
[My Planner](#)

other academic...

Deadlines

| This Week's Schedule | | |
|----------------------|----------------------------|----------|
| | Class | Schedule |
| | ACC 171-A03 LEC (62010) | Online |
| | HSA 267-A03 LEC (68941) | Online |
| | HSD 308-A01 LEC (54735) | Online |

[weekly schedule](#)

SEARCH FOR CLASSES

Holds

Financial Aid Pending
Advisement Required
Admission Hold
Academic Plan Status

[details](#)

To Do List

[2016 PARENT TAX TRANSCRIPT](#)
[2018 V1 Dep Verification Wrk](#)

[more](#)

Finances

My Account
[Account Inquiry](#)

Financial Aid
[View Financial Aid](#)

Account Summary

You owe 3,427.10.

- Due Now 3,427.10

2. Review To Do List section (click on more)

[student center](#) [general info](#) [admissions](#) [transfer credit](#) [academics](#) [finances](#) [financial aid](#)

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3. Click on "Institution" drop down and select **Lehman College**

To Do List

Your current To Do items are shown below. To sort or filter your To Do items, change the options below and click Go

View your To Do Items by

Due Date

Institution 

Function

| Item List | | | | |
|--|------------|-----------|----------------|-------------------------|
| To Do Item | Due Date | Status | Institution | Administrative Function |
| 2016 PARENT TAX TRANSCRIPT | 08/21/2018 | Initiated | Lehman College | Financial Aid |
| 2018 V1 Dep Verification Wrk | 08/21/2018 | Initiated | Lehman College | Financial Aid |

4. Click on each To-Do Item with a Status of "Initiated". These are the documents we will need to finalize your Financial Aid. Please review the requirements for each one. ***Also, if you have to submit Tax Return information, please be advised we no longer accept the actual tax returns. You must submit the official IRS Tax Return Transcript (available only through the IRS)***