

# LEHMAN COLLEGE

## *Senate Assessment Committee*

### *Meeting Minutes*

*March 18, 2024*

*3:00-4:00 p.m. via Zoom*

Present: Sean Stein Smith, Devrim Yavuz, John McDonough, Evan Senreich, Don Sutherland, Tomohisa Hattori, Gary Ford, Helen Neundorff, Ameeta Persaud, and Provost Silva-Puras

1. Prof. Yavuz opened the meeting and asked members for updates. Donald Sutherland mentioned that there is an Assessment Conference in NY state organizations occurring in April. This includes best practices as well as what other campuses are doing regarding assessment.
2. Prof. Senreich inquired about the Gen Ed assessment issues raised during a prior Middle States visit, which was added higher up on the agenda.
3. Prof. Yavuz discussed updates made to the assessment survey including the creation of four (4) options, including faculty, students, administrators, and those involved in AES units. Additionally, areas were added to focus on individuals as well as departments, and that these versions have been sent to Donald Sutherland and his team for review.
4. Donald Sutherland provided some updates around how this survey will be distributed, and Helen Neundorff added her suggestions around having faculty raise awareness of the assessment process to attain higher student response rates. Prof. Yavuz seconded this suggestion to include a note regarding students being alerted to assessment surveys. Donald also mentioned that the College will use Snap to assist in these efforts.

Provost Silva-Puras joined the meeting @ 3:15 P.M.

5. Provost Silva-Puras provided an update around some of the personnel changes occurring in this office, Prof. Yavuz reiterated Karen Beck's expertise with assisting with the Gen Ed assessment process. Provost Silva-Puras also commented around the additional funding being allocated for English writing and assessment as well as several math courses.
6. Discussions were held as how to reward and prioritize the assessment work conducted by faculty and staff, specifically including the construction of a physical location on campus.
7. Prof. Senreich raised a concern about the change in nature of the assessment committee not being hands-on enough to address issues raised during Middle States, and Provost Silva indicated willingness to arrange more cross-department collaboration. Prof. Persaud also mentioned the possibility of campus wide conference to increase communication and

collaboration efforts. Donald Sutherland mentioned the possibility of relaunching an Assessment Day, which Prof. Yavuz added to that perhaps the committee should bring a motion to that extent to the Senate floor.

Provost Silva-Puras left the meeting @ 3:40 P.M.

8. Discussion was held around how assessment processes could be improved and standardized, focusing on how to encourage programs and departments to focus on Gen Ed assessment.
9. Discussion with Karin Beck, passing proposal around Gen Ed assessment, and coordinating more Gen Ed assessment overall were discussed.
10. Prof. Yavuz highlighted the work being done by Donald Sutherland his team in terms of workshops and discussed the possibility of expanding this work across various departments at Lehman College. These include closer coordination with AES units, holding workshops to improve technical knowledge of faculty and staff across the board, and working more closely with Don's team.

The meeting was adjourned at 4:00 P.M.