

**Lehman College**  
**CAEAS Committee Meeting**  
**Minutes September 16, 2019**  
**3:15-4:15 p.m.**

Attending: Professors Sandra Campeanu, Sheila Blachman, Andrei Jitianu, Andrea Boyar, Abigail Mellen, Linda Scheetz; Administrative Representative Jonathan Gagliardi; and Guest, Merrill Parra

1. Election of committee chairperson: Linda Scheetz was elected to chair the committee for the fall semester.
2. Merrill Parra, Director of Student Disability Services, presented a student appeal. After discussing the appeal, the committee voted to grant the requested waiver.
3. Discussion of findings from the subcommittee: The committee discussed the findings of the subcommittee, including the results from the initial and final analyses of freshmen cohorts entering in the fall semesters of 2017 and 2018. Several recommendations were discussed and revisions suggested. Voting on the recommendations will be done following the revisions.

Next meeting: November 20, 2019 12:15 – 1:15, location TBD

Respectfully submitted,  
Linda Scheetz