



Library Technology and Telecommunications Senate Committee Meeting

Meeting Date: August 28, 2019

Meeting Location: Library Tree House

Attendance: Stephen Castellano, Sherry Deckman, Raymond Diaz, John DeLooper, Susan Ko, Jennifer McCabe, Joseph Mohorcich, Edi Ruiz, Jennifer VanAllen

Excused: Ronald Bergmann, Michelle Ehrenpreis, Kenneth Schlesinger

Student Senator Representatives: Not present

Library Report:

** Later today, the Library, in partnership with Campus Life, will host the Human Library. Come check out a Human Book and learn experiences the shares with you. Human Library runs from 5:00 - 8:00 PM in Student Life Building - Room 111.

** Library announces Grand Opening of its *Reflection Space* on September 12th from 3:00 - 4:00 PM on its Third Floor North. This new space, initiated by Student Government and supported by Student Affairs, is open to the entire campus community for quiet contemplation and reflection.

** Library announces Reading and Discussion of **Manhattan Tropics** by Guillermo Cotto-Thorner and translated by Bret Maney on Tuesday, September 24th from 1:00 - 2:00 PM in the Treehouse.

Division of Information Technology

** Due to emergency electrical work at the CUNY 57th street data center, faculty and staff email will not be available from 6 pm on Saturday through Noon on Sunday. Mail will be stored and forwarded at the conclusion of the maintenance. Other impacted systems include Degree Works and library systems, among others. An official communication is forthcoming. A communication to the Lehman community is forthcoming.

** As you may know, Lehman will be migrating faculty and staff email over the fall semester to Microsoft Office 365, a cloud-based collaboration suite. Migrations will start at the end of the month and will take place department-by-department. One action that needs to take place soon is to upgrade Lehman computers to Microsoft Office 2016. This has been delivered to your desktop's self-service center, so you can launch this on your own. For assistance, please contact the Help Desk. A support website with FAQs can be found on the IT website at lehman.edu/office365.

** Please be alert to imposter emails. These appear to be from a department chair or administrator but are sent from a fraudulent personal email address. Please review the sender's email address before responding, especially to "urgent" sounding email requests. The other danger that is increasing around the country are Ransomware attacks. These lock your computer and demand a payment to restore your files. The best way to prevent ransomware is to y not click on links or email attachments from unknown senders.

** As you heard from the Provost's recent report, Lehman will soon pilot a Chatbot. Chatbots simulate a conversation in a text messaging format, and improve through machine learning. The chatbot will be available 24x7 on the Lehman website, on Facebook, and other locations, and will be a new way to respond to frequently asked questions: for example...When do I register for classes? Or "How do I declare a major." The chatbot will make its debut later in the fall.

Blackboard Report

** Since Lehman has a high number of transfer students from other CUNY colleges, the correct e-mail address in Blackboard is very important. Students should visit the [START HERE](#) content area in Blackboard for step-by-step instructions on ensuring that the correct address is posted in Blackboard. If the correct mail is not appearing in Blackboard, students will not receive mail from the instructor sent via Bb.

Respectfully submitted,

Stephen Castellano
Chair, Library Technology and Telecommunications Committee