



LEHMAN
COLLEGE

CU
NY

**Bachelor of Science in Nursing Generic Program
Application
Step-By-Step Guide**

INFORMATION TECHNOLOGY/NURSING DEPARTMENT

January 2021

BACHELOR OF SCIENCE IN NURSING GENERIC PROGRAM APPLICATION STEP-BY-STEP GUIDE

PURPOSE

The purpose of this document is to provide a step-by-step guide on how to submit a new application electronically for the Bachelor of Science in Nursing Generic Program using Lehman 360.

AUDIENCE

Lehman students who meet the requirements to apply for the Bachelor of Science in Nursing Generic program.

USER EXPERIENCE

This process allows for initiation of an application to be submitted to the Nursing Generic Program, as well as to see the status of a previously submitted application.

NEED HELP?

If you need login or other technical assistance with the form, please contact the IT Help Desk:

- By email at help.desk@lehman.cuny.edu

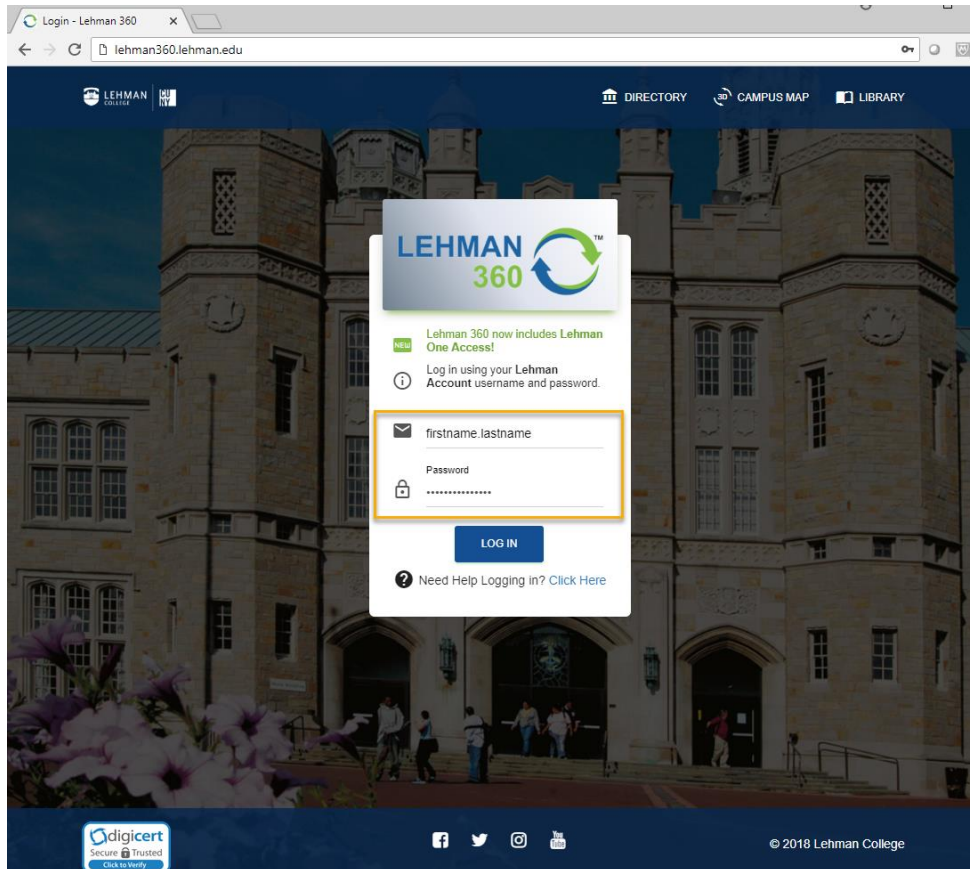
If you need assistance with the application process or requirements, please contact the Nursing Department:

- By email at nursing.department@lehman.cuny.edu

ACCESSING LEHMAN 360

From a Browser:

- 1) Go to the Lehman 360 website at <https://lehman360.lehman.edu/>
- 2) On the login page, enter your Lehman Account username and password.




Note: You can also access Lehman 360 from the Lehman Mobile app.

SUBMITTING A NEW APPLICATION:

- 1) Once logged into Lehman 360, click on the **Nursing Department** section in the left navigation menu. Then, click on **Nursing General Form**.



- 2) Next, you will see a message explaining the process and requirements of the application. Click **Continue** to proceed to the form.



BACHELOR OF SCIENCE IN NURSING GENERIC PROGRAM APPLICATION


The Bachelor of Science in Nursing Application for the generic programs is now available. This application is in addition to the application to Lehman College. Students must be accepted to Lehman College before submitting this application to the Department of Nursing. Applications will only be evaluated when all eligibility requirements are completed and submission of all required documents, official transcripts, and pre-nursing exam results are received by the stated deadline(s).

Applications Deadline	HESI-A2 Exam Deadlines
March 15 th , 2021	Traditional Generic Applicants: May 30 th , 2021 Accelerated Generic Applicants: March 15 th , 2021

To submit an application to any of the Lehman College Department of Nursing Generic Programs, applicants must have the following for eligibility:

- Completion of a minimum of 60 credits before beginning NUR courses. (All students must complete a **Declaration of Major form** by the time 60 credits are earned.);
- Minimum cumulative index of 2.75;
- Completion of all the College general education requirements prior to the start of NUR courses;
- Completion of the 8 prerequisite courses: CHE 114-LEC; CHE 115-LAB; CHE 120-LEC; CHE 121-LAB; BIO 181; BIO 182; BIO 230; and HIN 268 (HIN 269 is a co-requisite, but can be taken prior to entering the program);
- Must take the Health Education Systems, Inc. (HESI) pre-admission examination for RN programs. A score of 75 or better must be achieved in each of the three subject areas (reading comprehension, math, and anatomy and physiology), and 800 or better on the critical thinking section of the exam. Test results must be emailed to nursing.department@lehman.cuny.edu

Note: The Department of Nursing will not accept CR/NC grades for prerequisite courses.

 CONTINUE

3) Proceed to fill out all the required fields on the form after carefully reading all instructions shown.

BACHELOR OF SCIENCE IN NURSING GENERIC PROGRAM APPLICATION

Lehman College Admission Term:

SELECT NURSING PROGRAM APPLYING TO *:

Traditional Generic (2 years)

Accelerated Generic (15 months) Degree Completed:

Option: I will accept Traditional Generic if Accelerated is unavailable

STUDENT PROFILE:

EMPLID:

Name:

Gender: Date of Birth:

Tel (Cell): Tel (Home):

Lehman Email:

Personal Email:

Mailing Address:

PROOF OF LEGAL STATUS * (Upload one of the following Documents)

- Copy of picture page of U.S. Passport
- Copy of U.S. birth certificate
- Copy of valid Green Card (front & back)

Choose File
No file chosen

EDUCATION: (Please List ALL Educational Institutions You Attended After High School)

College/University	Earned Credits	Major	Dates Attended	Degree Earned
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="mm/dd/yyyy"/> <input type="calendar"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="mm/dd/yyyy"/> <input type="calendar"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="mm/dd/yyyy"/> <input type="calendar"/>	<input type="text"/>

I have, or will complete, 60 college credits by the end of the current spring semester. *

(If answer is "No" then you cannot apply to the Nursing Program during the current application period.)

4) After completing all required fields in the form, proceed to enter your full name as a **signature**, include a **Date** and **Submit** your application.

Yes No

I have, or will complete, all prerequisite courses by the end of the current semester. *

(If answer is "No" then you cannot apply to the Nursing Program during the current application period.)

Yes No

I have, or will complete, my General Education Requirements by the end of the current semester *

(If answer is "No" then you cannot apply to the Nursing Program during the current application period.)

Yes No Not needed **Please select a reason...** ▼

I have, or will complete and submit, the **HESI-A1** exam by the stated deadline. *

(If answer is "No" then you cannot apply to the Nursing Program during the current application period; if yes, upload copy to (link))

Yes **No file chosen** No

Student Signature:

I hereby certify that I read and understand the Instructions and application process contained in this document. I understand that I am responsible for meeting all eligibility and document requirements and deadlines to be considered for admission to the Baccalaureate Nursing Generic Program at Lehman College. I certify that the information I have supplied is accurate and complete. I understand that if I misrepresent or withhold any information, I may jeopardize my admission to the nursing program. Further, I understand that if I am admitted to the nursing program and it is later determined that I misrepresented or withheld any information, I risk removal from the nursing program.

Student Signature *

Type Your Full Name

Date

01/04/2021

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