



LEHMAN
COLLEGE

Information Technology Division Digital Toolkit Orientation





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Welcome!

We are glad you are able to join us today. Our contact information is below.



Stephen Castellano | Instructional Support Technologist – Bb Certified
Administator

Email : stephen.castellano@lehman.cuny.edu

Voice: 718.960.8658

Carman Hall – Academic IT Center, Room 108 (Office 107-A/B)



Susan Lai | Director of I.T. Support Services

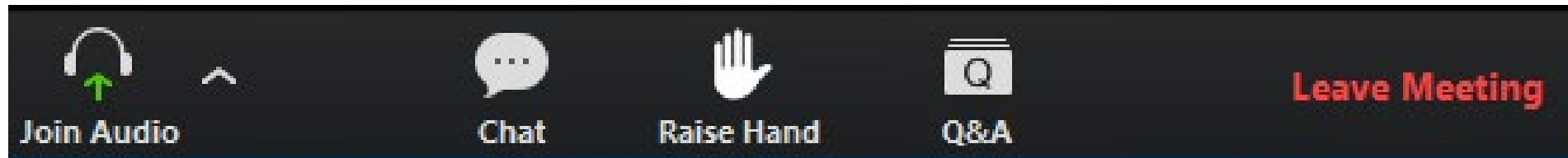
Email : susan.lai@lehman.cuny.edu

Voice: 718.960.8338

Carman Hall – Academic IT Center, Room 108 (Office 108-A)

Before the program begins...

- **Q&A:** The Q&A window allows you to ask questions to the host and panelists. Please feel free to RAISE YOUR HAND with any questions that come to mind. We are presenting a great deal of information and we encourage your questions.
- **Chat:** The in-meeting chat allows you to send a message to the host, panelists, and other attendees.
- **Raise Hand:** You can raise your hand in the webinar to indicate that you need something from the host.



www.lehman.edu
click on Login

Lehman Account

John.Smith

CUNY Account Enter your username:

John.SmithXX@login.cuny.edu



Lehman Logins

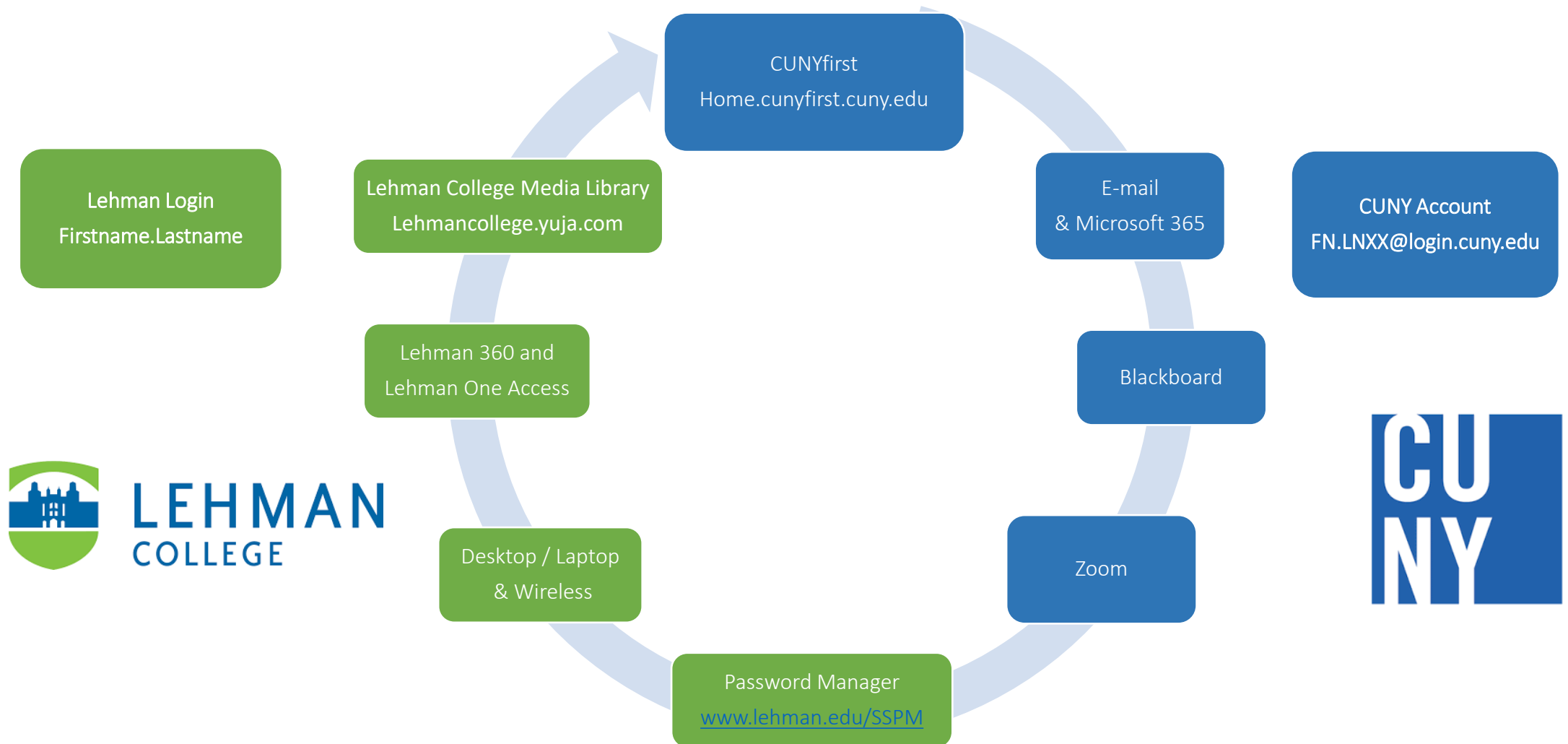
- › Lehman 360 (Now includes Lehman One Access)
- › Lehman One Access
- › Student Email
- › Faculty/Staff Email
- › Advisortrac
- › Lehman Connect
- › Lehman Password Manager
- › Lehman Badge/Micro-credentials

Our e-mail is Microsoft EXCHANGE ONLINE. Exchange online is part of Microsoft Office 365

CUNY Logins

- › Office 365
- › Blackboard (Works best with Firefox)
- › CUNYfirst
- › CUNY Portal
- › DegreeWorks (Works best with Firefox)
- › FACTS
- › CUNYSmart (New)

Lehman College and CUNY Employ Numerous Technology Systems To Access Applications



Lehman College Login

Your Login is:
FirstName.LastName
(Desktop Login)

Your default password is:
AB123456

Your initials in CAPITALS and
the FIRST SIX-DIGITS of YOUR
SOCIAL SECURITY NUMBER

Provides access to the
following services on
campus:

- Wireless Network
- Access to Lehman
Connect
- Access to Lehman One
Access
- Lehman 360



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Lehman 360

Faculty Dashboard

Login with your Lehman Account Username and Password
(Desktop/Laptop Login)

Firstname.lastname

Lehman 360 Faculty Dashboard

Lehman 360 provides faculty with important information at a glance in a user-friendly interface

The screenshot displays the Lehman 360 Faculty Dashboard. On the left is a dark blue sidebar with the 'LEHMAN 360' logo and a menu of navigation items: '360 Dashboard', 'Lehman One Access', 'eVerification of Grades', 'Wait List', 'Student Evaluation of Teaching and Learning (SETL) Results', and 'Class Roster'. The '360 Dashboard' item is highlighted with a red box.

The main content area features a white box with a red border containing personal information: 'Phone: N/A', 'Emplid: 10860682', and 'Library ID: 21982014709509'. Each field has a corresponding icon (phone, person, and library) to its right.

Below this is a 'Your Resources' section with a search bar and a table with columns: 'Office', 'Title', 'Link/Document', and 'Description'. The table is currently empty, displaying 'No data available in table' and 'Showing 0 to 0 of 0 entries'.

To the right is a 'Teaching Schedule' section with a teal header and a table with columns: 'Course', 'Description', 'Days/Times', 'Location', 'Units', and 'Mode'. The table lists two courses: 'FTS 350 Topics in Film (LEC)' and 'JRN 350 Topics in Journalism (LEC)'. The first course is selected, and its details are expanded. The table shows 'Showing 1 to 2 of 2 entries' and includes navigation buttons: 'FIRST', 'PREVIOUS', '1', 'NEXT', and 'LAST'.

Course	Description	Days/Times	Location	Units	Mode
FTS 350	Topics in Film (LEC)	M 6:00PM - 8:40PM	CA-B37B	3.00	In Person
JRN 350	Topics in Journalism (LEC)	M 6:00PM - 8:40PM	CA-B37B	3.00	In Person

Lehman 360 Faculty Dashboard

The screenshot displays the Lehman 360 Faculty Dashboard. The left sidebar contains the following menu items: 360 Dashboard, Lehman One Access, eVerification of Grades, Wait List, Student Evaluation of Teaching and Learning (SETL) Results, and Class Roster (highlighted with a red box). The main content area is titled 'Class Roster' and features a 'My Courses:' section. This section includes a 'FALL 2019' dropdown menu and a 'CHOOSE COURSE' dropdown menu (highlighted with a red box). The 'CHOOSE COURSE' menu is open, showing the following options: 'Choose Course', 'FTS 350-XM81 (Topics in Film)', and 'JRN 350-XM81 (Topics in Journalism)'. The top navigation bar includes links for ABOUT, FEEDBACK, NOTIFICATIONS, SETTINGS, and LOG OUT.

Lehman 360 Faculty Dashboard

The screenshot displays the Lehman 360 Faculty Dashboard. On the left is a dark blue sidebar with the 'LEHMAN 360' logo and a list of navigation items: '360 Dashboard', 'Lehman One Access', 'eVerification of Grades', 'Wait List', 'Student Evaluation of Teaching and Learning (SETL) Results', and 'Class Roster' (which is highlighted with a red box). The main content area is titled 'Student List' and includes a 'SEND EMAIL' button, 'EXCEL', 'PDF', and 'PRINT' options, and a search bar. Below this is a table with columns: 'CHECK ALL', 'EMPLID', 'Name', 'Grade', 'Email', and 'Actions'. The table contains 8 rows of student data. Red boxes highlight the 'EMPLID' column, the 'Email' column, and the 'Actions' column for the first two rows. At the bottom, it shows 'Showing 1 to 8 of 8 entries' and a pagination control with 'FIRST', 'PREVIOUS', '1', 'NEXT', and 'LAST' buttons.

CHECK ALL	EMPLID	Name	Grade	Email	Actions
<input type="checkbox"/>	23458734	Arroyo, Ricardo		ric.arroyo@lc.cuny.edu	
<input type="checkbox"/>	13092870	Collado, Rickey		rickey.collado@lc.cuny.edu	
<input type="checkbox"/>	23279562	Filpo, Tiffany		tiffany.filpo@lc.cuny.edu	
<input type="checkbox"/>	23546223	Garcia, Deanna		deanna.garcia@lc.cuny.edu	
<input type="checkbox"/>	23968883	Hall, Racquel		racquel.hall@lc.cuny.edu	
<input type="checkbox"/>	23430211	Luciano, Stephanie		stephanie.luciano1@lc.cuny.edu	
<input type="checkbox"/>	23372162	Matos, Krystal		krystal.matos@lc.cuny.edu	
<input type="checkbox"/>	23413280	Negron, Ashley		ashley.negron@lc.cuny.edu	

Lehman 360 Faculty Dashboard

The dashboard features a dark blue sidebar on the left with the following menu items: 360 Dashboard, Lehman One Access, My Apps, Password Wallet, MFA, Class Roster, Report Center, Student Evaluation of Teaching and Learning (SETL) Results, Wait List, and Failing Grade Confirmation. Red arrows point to Password Wallet, MFA, and Student Evaluation of Teaching and Learning (SETL) Results.

The main content area is titled "360 Dashboard" and includes navigation links for "Your Tasks", "Automated Forms Inbox", and "Automated Forms Claimable Cases".

User Profile: Stephen Castellano

- Department/Title: Journalism and Media Studies/Adj Lecturer
- Department/Title: School of Education/Admin Non-Teaching Adjunct 1
- Department/Title: Academic Computing/IT Academic Applications Mgr
- Email: STEPHEN.CASTELLANO@lehman.cuny.edu
- Phone: N/A
- Emplid: 10860682 (Campus Entry ID)
- Library ID: 21982014709509

Tasks Table:

Click linked task name to start and complete	Completion	Requested By	Deadline	Days to Complete
Textbook Compliance JRN 350 section XM81 (Fall 2019)	Incomplete	Provost Office	02/14/2023	175 day(s) past due.
Submit Final Grades Please submit all final grades for FTS 350 section XM81 (Fall 2019)	Complete	Registrar's Office	12/27/2019	All Grade Rosters are 1320 day(s) past due.
Submit Final Grades Please submit all final grades for JRN 350 section XM81 (Fall 2019)	Complete	Registrar's Office	12/27/2019	All Grade Rosters are 1320 day(s) past due.
Textbook Compliance FTS 350 section XM81 (Fall 2019)	Complete	Provost Office	02/14/2023	175 day(s) past due.

Showing 1 to 4 of 4 entries

Navigation: FIRST, PREVIOUS, 1, NEXT, LAST

Your Resources

Administrative Calendar | Academic Calendars

Search resources

Office	Title	Link/Document	Description
No data available in table			

MFA Advertisement: MULTI-FACTOR AUTHENTICATION. IT'S AS EASY AS... 1, 2, 3. ENROLL IN MFA TODAY! MFA



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Lehman College Passwords

Manage Your Passwords with Lehman's Password Management Tool

Visit www.lehman.edu/SSPM

- Users will have the ability to change passwords and reset a forgotten or expired password after completing the brief registration process.
- Registered users can reset an expired or forgotten password. You will be asked to respond to your initial security questions.



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CUNY

CUNYfirst
Fully Integrated Resources & Services Tool

A promotional banner for CUNYfirst. On the left, a yellow ribbon with a lock icon says "NEED TO REGISTER". The main text reads "CLAIM YOUR CUNYfirst ACCOUNT TODAY!". At the bottom right, a blue button says "click here!".

NEED TO REGISTER

CLAIM YOUR
CUNYfirst
ACCOUNT TODAY!

[click here!](#)

Our CUNY Login Screen



Blackboard



CUNY Login

Log in with your [CUNY Login credentials](#)

If you do not have a CUNYfirst account, see the [FAQs](#).

Username

Password

Log in

[New User](#) | [Forgot Username](#) | [Forgot Password](#) | [Manage your Account](#)



STAY ON TRACK FOR GRADUATION WITH THE UPDATED DEGREEWORKS

CUNY DegreeWorks

Upgraded features:

- > Mobile-friendly user interface
- > Project status updates to key stakeholders
- > Drag and drop courses simplifies course planning
- > Accessible

Learn more at cuny.edu/degreeworks

Faculty Use for CUNYfirst

Verification of Enrollment, Submit Final Grades, View Grade Rosters, and even send e-mail to students.

Your CUNYfirst Username is: FirstName.LastName 45 (the last 2-digits your EMPLID number)

CUNY Login

New → CUNYfirst | CUNYsmart | Virtual Bookstore
Blackboard | DegreeWorks | FACTS

Log in with your CUNY Login credentials

(CUNYfirst Username@login.cuny.edu and CUNYfirst Password)

Username

@login.cuny.edu

Password

Log in

If you do not have a CUNYfirst account, see the [FAQs](#).

[New User](#) | [Forgot Username](#) | [Forgot Password](#) | [Manage your Account](#)

Faculty Use for CUNYfirst

Your CUNY Login will provide
access to the following:

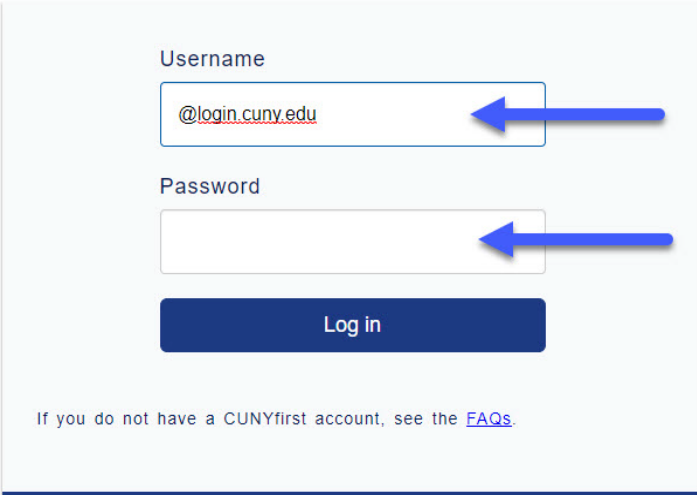
- CUNYfirst
- Blackboard
- Office 365, including ONE DRIVE
- CUNY ZOOM PRO
- CUNY Dropbox
- DegreeWorks (Student Advisement)
- CUNY Navigate

CUNY Login

New → **CUNYfirst** | **CUNYsmart** | **Virtual Bookstore**
Blackboard | **DegreeWorks** | **FACTS**

Log in with your CUNY Login credentials

(CUNYfirst Username@login.cuny.edu and CUNYfirst Password)



Username

Password

Log in

If you do not have a CUNYfirst account, see the [FAQs](#).

[New User](#) | [Forgot Username](#) | [Forgot Password](#) | [Manage your Account](#)

Access your Lehman College E-Mail Anywhere

Enter your username:

John.SmithXX@login.cuny.edu

Enter your password: Please Remember to keep your Password Confidential.

The College community may download 5-FREE versions of Office

Users may also visit the direct link for mail:
outlook.com



Lehman Logins

- › Lehman 360 (Now includes Lehman One Access)
- › Lehman One Access
- › Student Email
- › Faculty/Staff Email
- › Advisortrac
- › Lehman Connect
- › Lehman Password Manager
- › Lehman Badge/Micro-credentials

Our e-mail is Microsoft EXCHANGE ONLINE. Exchange online is part of Microsoft Office 365

CUNY Logins

- › Office 365
- › Blackboard (Works best with Firefox)
- › CUNYfirst
- › CUNY Portal
- › DegreeWorks (Works best with Firefox)
- › FACTS
- › CUNYSmart (New)

Dropbox & Zoom

CUNY Login

New → [CUNYfirst](#) | [CUNYsmart](#) | [Virtual Bookstore](#)
[Blackboard](#) | [DegreeWorks](#) | [FACTS](#)

Log in with your CUNY Login credentials
(CUNYfirst Username@login.cuny.edu and CUNYfirst Password)

Username
@login.cuny.edu ←

Password
←

Log in

If you do not have a CUNYfirst account, see the [FAQs](#).

[New User](#) | [Forgot Username](#) | [Forgot Password](#) | [Manage your Account](#)



Lehman and CUNY Faculty also have access to Dropbox- with *UNLIMITED* Access these platforms with your CUNY Credentials

Access ZOOM and Dropbox with Your CUNY Credentials –
Cuny.zoom.us and dropbox.cuny.edu



Lehman VPN

- Effective December 21st, 2023, Lehman VPN access will require MFA. MFA adds an extra layer of security by requiring two verification methods to gain access to our network remotely. This means even if someone gets your password, they won't be able to access your account without your second factor.
- [Lehman VPN Instructions](#) - Connecting to Palo Alto global protect (VPN)
 - Windows Computer - [Connecting Windows Computer to Palo Alto Global Protect](#)
 - Apple Mac Computer - [Connecting Apple Mac Computer to Palo Alto Global Protect](#)



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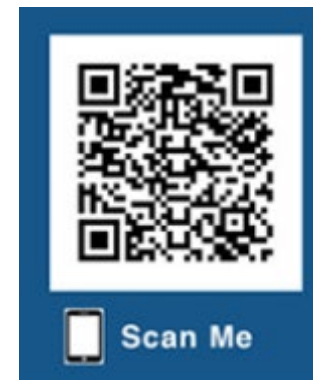
IT Help Desk and Open Center

What do you do if you need assistance?

- The IT Help Desk is in the [Academic IT Center](#) in Carman Hall, Room 108.
Fall/Spring Hours: Monday – Thursday 9 am – 8 pm
Friday 9 am – 4 pm
Saturday 9 am – 5 pm (Remotely)
Sunday Closed
* hours subject to change

Note: Satellite Help Desk is located on the first floor of the Library.

- You may also contact the Help Desk at any time:
 - Join our [IT Help Desk virtual queue](#) (scan QR code)
 - Chat with a Live Agent (Lehman website)
 - Call us at telephone at 718-960-1111
 - E-mail us at faculty.help@lehman.cuny.edu



Academic IT Center Faculty Computer Lab

- The Academic IT Center Faculty Lab is in Carman Hall, Room 108.
- Windows pcs, iMacs, scanners and printers are available.
- The Faculty Computer Lab maintains the same hours as the IT Center.
 - Fall/Spring Hours: Monday – Thursday 9 am – 8 pm
 - Friday 9 am – 5 pm
 - Saturday 9 am – 5 pm (Remotely)
 - Sunday Closed
 - * hours subject to change

IT Workshops for Faculty and Staff

- IT workshops page - <https://lehman.edu/itr/faculty-workshops.php>
- Instructor-led IT workshops on classroom technology, Blackboard, Zoom, Microsoft 365 and more.
- Two self-paced online learning platforms
 - Skillsets Online – send e-mail request to itr.workshops@lehman.cuny.edu
 - LinkedIn Learning – access through the New York Public Library
<https://www.linkedin.com/learning-login/go/nyp>

ITR Fall 2024 Workshop Schedule

<https://www.lehman.edu/itr/faculty-workshops.php>

Student Printing



Student Email



Faculty & Staff Email



Lehman Connect



College Local Area Network



Campus Wireless Network



Campus Phone System



Lehman College Homepage



Lehman 360



LOMRS



Library Systems



IT Workshops Schedule - Fall 2024

- ▶ [Microsoft 365: Introduction to Excel Essentials](#)
- ▶ [Microsoft 365: Excel Intermediate Level - Pivot Tables](#)
- ▶ [Microsoft 365: Teams](#)
- ▶ [Microsoft 365: OneDrive Business Basics](#)
- ▶ [Microsoft 365: Using PowerPoint with OneDrive](#)
- ▶ [Microsoft 365: Forms Essentials](#)
- ▶ [An Overview of Zoom Essentials](#)
- ▶ [Microsoft 365: Introduction to SharePoint Basics](#)
- ▶ [Microsoft 365: SharePoint Intermediate](#)
- ▶ [Microsoft 365: Outlook the Desktop App vs. the Web Browser](#)
- ▶ [The Essentials of Microsoft Bing CoPilot](#)
- ▶ [Microsoft 365: Excel XLOOKUP](#)
- ▶ [Microsoft 365: Word Essentials](#)
- ▶ [Shared Values and Emotional Intelligence for Effective Teams](#)
- ▶ [Classroom Technology Training](#)

Systems Status Explained

Blackboard



Your Blackboard Ultra Base Navigation Homepage

The screenshot displays the Blackboard Ultra Base Navigation Homepage. On the left is a dark navigation sidebar with the following items: Activity Stream, Courses (highlighted with a red box), Organizations, Calendar, Messages (with a notification badge of 8), Grades, Tools, Admin, Sign Out, Privacy, Terms, and Accessibility. The main content area features a search bar with the text "Search your courses" and a "Current Courses" filter button. To the right of the search bar are dropdown menus for "Terms" (set to "Current Courses") and "Filters" (set to "All courses"), along with a "100 items per page" selector. Below the search bar, it shows "678 results" and a "Current Courses" filter button. Three red arrows point from the search bar area down to the course listings. The first listing is for the "2018 Fall Term (LEH01)" and includes the course ID "LEH01_LEH_353_XM81_1189_1", the title "2018 Fall Term (1) Studies in the Arts LEH 353 XM81[68125] (Lehman College)", and the status "Original Course View". It also shows "Private · Start now" and the instructor "Stephen Castellano". The second listing is for the "2018 Summer Term (LEH01)" and includes the course ID "LEH01_SOC_236_A01E_1186_5W2", the title "2018 Summer Term (5W2) Mind, Self, and Society SOC 236 A01E[10653] (Lehman College)", and the status "Original Course View". It also shows "Private" and a link to "Multiple Instructors". A help icon is visible in the bottom right corner of the main content area.



LEHMAN COLLEGE



- LEHMAN COLLEGE Summer 2023 COURSE TEMPLATE
- Home Page
- Start Here-Verify Your Campus Email Address in Bb
- Welcome Video From Lehman's Vice President for Student Affairs
- Academics
- Course Announcements
- Course Information and Syllabus
- Course Materials
- Discussion Board
- Assignments
- Tests and Quizzes
- Week-by-Week
- Bb Collaborate Ultra
- CircleIn for Lehman College
- Voice Thread
- VoiceThread (for instructor)
- Course Tools
- Class Groups
- My Grades
- Contact Your Instructor Here
- Email
- Help

Home Page

Add Course Module

Customize Page

My Announcements

No Course or Organization Announcements have been posted in the last 30 days.

more announcements...

My Tasks

My Tasks:

No tasks due.

more tasks...

What's New



Edit Notification Settings

Actions

No Notifications

Last Updated: August 8, 2023 2:16 PM

Needs Attention



Edit Notification Settings

Actions

No Notifications

Last Updated: August 8, 2023 2:16 PM

To Do



Edit Notification Settings

What's Past Due

Actions

All Items (0)

What's Due

Actions

Select Date: 08/08/2023



Go

Today (0)

Nothing Due Today

Tomorrow (0)

This Week (0)

Future (0)

Last Updated: August 8, 2023 2:16 PM

Alerts



Edit Notification Settings

Past Due

Actions

No Notifications

Retention Center Alerts

LEHMAN COLLEGE Summer 2023 COURSE TEMPLATE (4)

Activity Alerts

No Notifications

This is the Lehman College COURSE TEMPLATE. Each of our more than 3,200 course sections look exactly like this. Each course has placeholders for your content



LEHMAN COLLEGE



2023 Spring Term (1) Topics in Film FTS 350 XM01[53283] (Lehman College) Announcements

Edit Mode is: ON



Announcements

New Announcements appear directly below the repositionable bar. Reorder by dragging announcements to new positions. Move priority announcements above the repositionable bar to pin them to the top of the list and prevent new announcements from superseding them. The order shown here is the order presented to students. Students do not see the bar and cannot reorder announcements.

Create Announcement

When instructors create a new announcement, the announcement will appear in this area. Students will also see a direct link to the announcement on the Bb Home Page. Instructors may also send an email of the announcement immediately to the student email address. In the upper left side of the screen notice the "dot" inside the arrows going around the dot. This is the STUDENT PREVIEW. If the instructor wants to see the course as a STUDENT will see it, simply click on the icon to enter STUDENT PREVIEW

New announcements appear below this line

Final Podcast



Posted on: Friday, May 26, 2023 10:36:52 AM EDT

Good morning all!

Hope you are all doing well today. I wanted to let you all know that I have upoaded all of your final podcasts to our Bb course. You will find them in the LISTEN TO CLASS FINAL AUDIO PROJECTS content area. I will be listening throughout the day while I am working. I have listened to two already! Nice work!!

I also wanted to tell you that it has been my pleasure getting to know you and work with you! I truly enjoyed our class. I hope that you take something away from the course other than your grade. Please feel free to stay in touch! I will look forward to seeing you! If you are on campus during the summer, please feel free to pass by my office in Carman Hall room 108. I will most likely be in on Monday, Tuesday and Wednesday.

Thanks everyone! Stay well!

Steve

Posted by: Stephen Castellano
Posted to: 2023 Spring Term (1) Topics in Film FTS 350 XM01[53283] (Lehman College)

Another Reminder On Final Podcast Project

Posted on: Wednesday, May 24, 2023 11:18:18 AM EDT

Good morning all,

Hope everyone is doing well and you managed the end of the semester well. I just wanted to send another reminder about your Final Podcast - You will need to submit by tomorrow at 5 PM. Please remember that I am up against the clock too! I have to submit your grades by Friday night at 11:59. I want to give a grade to everyone in class! Do you understand what I am saying?

I am here to help you! Please reach out! And remember to upload your projects by tomorrow!

Thanks all!

Steve

Posted by: Stephen Castellano
Posted to: 2023 Spring Term (1) Topics in Film FTS 350 XM01[53283] (Lehman College)

- 2023 Spring Term (1) Topics in Film FTS 350 XM01[53283] (Lehman College)
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- Final Audio Project Link
- Tests and Quizzes
- Week-by-Week
- Bb Collaborate Ultra
- FTS/JRN 350 ZOOM Link
- Contact Your Instructor Here
- CircleIn for Lehman College
- Voice Thread
- VoiceThead (for instructor)



LEHMAN
COLLEGE



LEHMAN COLLEGE Summer 2023 COURSE TEMPLATE

(Course is unavailable to students)

Course Materials

Eye icon Lock icon Edit Mode is: ON

- LEHMAN COLLEGE Summer 2023 COURSE TEMPLATE
- Home Page
- Start Here-Verify Your Campus Email Address in Bb
- Welcome Video From Lehman's Vice President for Student Affairs
- Academics
 - Course Announcements
 - Course Information and Syllabus
 - Course Materials
 - Discussion Board
 - Assignments
 - Tests and Quizzes
 - Week-by-Week
 - Bb Collaborate Ultra
 - CircleIn for Lehman College
 - Voice Thread
 - VoiceThread (for instructor)

Course Materials

Build Content Assessments Tools Partner Content

Discover Content

Course Materials

Availability: Item is hidden from students.

Add your course documents, materials, resources, and [links to library e-resources](#) in this area.

New Content that the Instructor adds to Blackboard will appear in this area and the students will be able to access it. Instructors may add a variety of materials: documents, spreadsheets, weblinks, tests, media (audio and video), images and more too!



LEHMAN
COLLEGE



2023 Spring Term (1) Topics in Film FTS 350 XM01[53283] (Lehman College)

Tests and Quizzes

Edit Mode is: ON

Tests and Quizzes

Build Content

Assessments

Tools

Partner Content

Discover Content



Important Information for Students Taking Assessments on Blackboard

Availability: Item is hidden from students.

Instructors, You may wish to copy and paste the TECHNICAL TIPS below in the INSTRUCTIONS area for students taking an assessment on Blackboard for your class.

Some Technical tips that you may find helpful:

** Reboot your computer before starting the test

** **DO NOT USE GOOGLE CHROME or SAFARI. Use FIREFOX, EDGE/IE. DO NOT LOG INTO YOUR TEST WITH LEHMAN 360**

** Please do not take the test in a public space (Starbucks, etc) as you may be limited with the time you can use the internet in the store

** Please do not use your smartphone or tablet computer (iPad, etc) Use your desktop, laptop or come to the IT Center in Carman Hall to take the test.

** Please do not hit the "back button" "<" on your browser. Performing this action sends a message to Bb that you are done with your test.

** Please be in a quiet space with no disturbances.

** In the event of a technical issue, please contact: stephen.castellano@lehman.cuny.edu. Please be sure to include the course number, section and nature of the problem.

Home Page

Start Here-Verify Your
Campus Email Address in
Bb

Welcome Video From
Lehman's Vice President
for Student Affairs

Academics

Course Announcements

Course Information and
Syllabus

Course Materials

Discussion Board

Assignments

Final Audio Project Link

Tests and Quizzes

Week-by-Week

Bb Collaborate Ultra

FTS/JRN 350 ZOOM Link

Contact Your Instructor

- 2023 Spring Term (1)
- Topics in Film FTS 350 XM01[53283] (Lehman College)
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- CircleIn for Lehman College
- Voice Thread
- VoiceThread (for instructor)
- Course Tools
- Class Groups
- My Grades

Discussion Board

Discussions are a good way to encourage students to think critically about your coursework and interact with each others' ideas. You can create discussions around individual course lessons or for your course in general. [More Help](#)

Create Forum

The Discussion Board area gives the students an area to engage with each other outside of class. Instructors may create a DISCUSSION FORUM for a topic of discussion and students may engage with each other in the forum. Forums may be graded or ungraded. Many instructors use the Discussion Forum as a PARTICIPATION grade for the course.

FORUM	DESCRIPTION	TOTAL POSTS	UNREAD POSTS	UNREAD REPLIES TO ME	TOTAL PARTICIPANTS
<input type="checkbox"/> FORUM					
<input type="checkbox"/> Instructor's Office	Post questions about course readings, assignments, and other activities here.	0	0	0	0
<input type="checkbox"/> Class Introductions	Please take a few moments to tell us about yourself. Feel free to include any personal interests or school information that you wish to share. Please, feel free to write as much your wish. Why did you take this course and what do you expect to take away from it?	0	0	0	0
<input type="checkbox"/> Class Podcast Project - 1 Gentrification in The Bronx and NYC		10	0	0	10



Team,

Good afternoon! As we discussed in class last night, please post the position that you would like to work at for our first class podcast. I am Targeting March 13th for the program. The reason that I usse the word TARGET is because I want to ensure that you have enough time to prepare. Here are the positions -

- Reporter - The reporters job is to gather the facts and present them in a clear and concise manner
- Moderator - The moderators job is to keep the conversation moving along - making the program both informative and entertaining
- Producer - The producers job is to coordinate all the elements of



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Course Management

- ▼ **Control Panel**
- ▶ Content Collection
- ▶ Course Tools
- ▶ Evaluation
- ▼ **Grade Center**
 - Needs Grading
 - Full Grade Center
 - Assignments
 - Tests
- ▶ Users and Groups
- ▶ Customization
- ▶ Packages and Utilities
- ▶ Help



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- 2023 Spring Term (1)
- Topics in Film FTS 350 XM01[53283] (Lehman College)
- Home Page
- Start Here-Verify Your Campus Email Address in Bb
- Welcome Video From Lehman's Vice President for Student Affairs
- Academics**
- Course Announcements
- Course Information and Syllabus
- Course Materials
- Discussion Board
- Assignments
- Final Audio Project Link
- Tests and Quizzes
- Week-by-Week
- Bb Collaborate Ultra
- FTS/JRN 350 ZOOM Link
- Contact Your Instructor Here
- CircleIn for Lehman College
- Voice Thread
- VoiceThead (for instructor)

Grade Center : fullGradeCenterMsg

The Full Grade Center displays all columns and rows in the Grade Center and is the default view of the Grade Center. [More Help](#)

Create Column Create Calculated Column Manage Reports

Grade Center is Accessed in COURSE MANAGEMENT > Grade Center > Full Grade Center. Grade Center is where the instructor will manage the student grades in the course.

Work Offline Discover Content Filter

Move To Top Email

Sort Columns By: Layout Position Order: Descending

	LAST NAME	FIRST NAME	USERNAME	STUDENT ID	LAST ACCESS	AVAILABILITY	WEIGHTED TOTAL	TOTAL	ATTENDANCE	UPLOAD YOUR RADIO PROGRAM LOG ASSIGNMENT HERE	UPLOAD YOUR :30-SECOND PUBLIC SERVICE ANNOUNCEMENT HERE	GOING TO SCHOOL DURING COVID-19
<input type="checkbox"/>				23539847	June 10, 2023	Available	--	--	--			
<input type="checkbox"/>				23782930	June 5, 2023	Available	--	--	--			
<input type="checkbox"/>				23487469	May 26, 2023	Available	--	--	--			
<input type="checkbox"/>				23901573	May 26, 2023	Available	--	--	--			
<input type="checkbox"/>				23159265	May 22, 2023	Available	--	--	--			
<input type="checkbox"/>				15318212	May 26, 2023	Available	--	--	--			
<input type="checkbox"/>				13112018	May 25, 2023	Available	--	--	--			
<input type="checkbox"/>				23927441	May 29, 2023	Available	--	--	--			
<input type="checkbox"/>				23842253	June 2, 2023	Available	--	--	--			
<input type="checkbox"/>				24035913	May 26, 2023	Available	--	--	--			

Selected Rows: 0

Move To Top Email

Icon Legend

- Resources and Help**
- Student Counseling, Health and Wellness Resources
- Academic Resources
- Library Resources
- Technology Help
- Information Literacy @ Lehman

- Course Management**
- Control Panel**
- Content Collection
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- Help

Student Resources are available here. A Variety of resources are available - From Campus Counseling to NYC Resources. Please direct Students in need to the Student Counseling, Health and Wellness Resources

Course Management Area
Students DO NOT see this area of the course.
This is the area where you perform the management functions of the class - Grade Center, Posting Assignments, Creating Discussion Forums, and more too!

Resources and Help

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- LEHMAN COLLEGE
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- VoiceThread (for instructor)
- Course Tools
- Class Groups
- My Grades
- Contact Your Instructor

Academic Resources

Build Content ▾ Assessments ▾ Tools ▾ Partner Content ▾

Discover Content

-  **Academic Support Services**   
[Academic Center for Excellence \(ACE\)](#) offers one-on-one tutoring for humanities and social science courses, as well as writing. Academic skills and test preparation workshops are also offered. Students can make an appointment, or just walk in.
[Math Lab](#), located in Room 222 of Gillet Hall, offers tutoring and workshops for math courses, as well as for math-related courses (such as accounting and physics) and programs (such as the G.R.E. and G.E.D.) The Lab also offers preparation for the A.C.T. Math Exam. Supplemental texts, software, and other materials are available.
[Science Learning Center](#) offers walk-in group tutoring for natural and computer science courses. Pre-semester and semester-long review workshops are offered for introductory science courses. The Science Learning Center also supports and promotes undergraduate research opportunities for math and science majors through the Louis Stokes Alliance for Minority Participation in the Sciences, Mathematics, Engineering and Technology (L.S.A.M.P.).
[SEEK Tutoring & Supplemental Instruction Program](#) offers specialized academic support services for S.E.E.K. students, including: individual and group tutoring, workshops for the CUNY entrance and proficiency exams, and Supplemental Instruction. It also maintains a Computer Lab and free Laptop Rental Program.
-  **Student Services and Accessibility**   
[The Office of Student Disability Services \(SDS\)](#) offers students with disabilities equal access to all Lehman programs and activities in a climate that is welcoming and conducive to individual growth.
[CUNY IT Accessibility site](#) provides resources and information on technology accessibility for [students](#), [faculty](#), and [staff](#) at The City University of New York (CUNY).
-  **Office Hours and Advising**   
[Administrative Office Hours](#)
-  **Lehman College Library**   
To access library databases and catalogs of books and other media. From off-campus, Lehman users will be prompted to log into databases, e-journals, e-books, and other subscription resources via their **Library Barcode**. [More information](#)
-  **Lehman Library Citations Weblinks**  
Click the link to access Lehman Library Citations Weblinks



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Respondus®



CUNY is Transitioning to D2L's Brightspace LMS

<https://www.cuny.edu/academics/brightspace-transition/>



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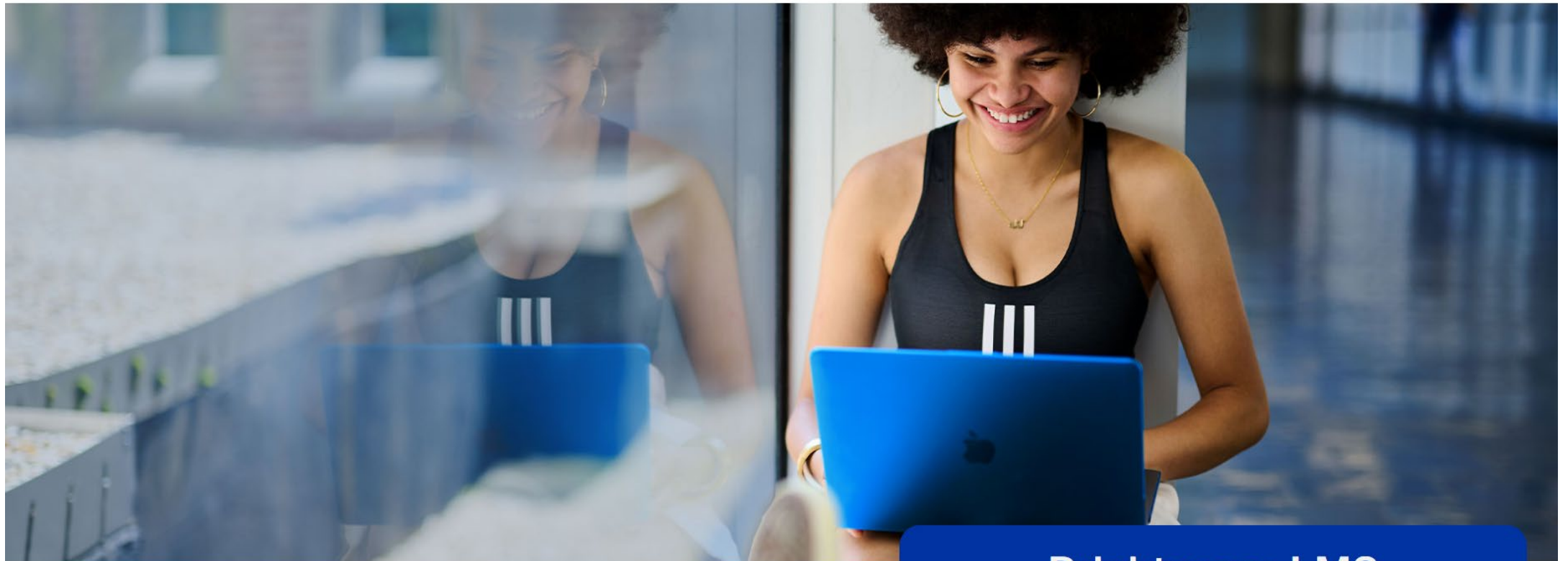
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Brightspace LMS

CUNY Training and CUNY Transition Resources

<https://www.cuny.edu/academics/brightspace-transition/>



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Transition Process
Timeline

Training and Resources

Get in Touch

FAQ

Governance

Workshops

News & Updates



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- Quick Eval
- Awards
- Brightspace Help
- College Administration Tools ▾
- Leonard Lief Library
- College Resources ▾



Welcome Stephen!

My Courses ▾

- All
- Brightspace
- Dev Sites
- Organizations
- Sandboxes
- Training



Announcements ▾

There are no announcements to display.

[Create an announcement](#)





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Information Technology Division

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Voice: 718.960.8658

Carman Hall – Academic IT Center, Room 108 (Office 107-A/B)

Susan Lai | Director of I.T. Support Services

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Voice: 718.960.8338

Carman Hall – Academic IT Center, Room 108 (Office 108-A)