

JUNIOR GUIDELINES (61 - 90 credits)

Academic Guidelines:

I will...

- **Complete** LEH 300 & 301 & make significant progress on my major/minor requirements.
- **Complete my** 4th writing intensive course.
- **Maintain** a strong GPA.

- **Attend** tutoring consistently for at least one course.

- **Continue to** examine all my syllabi and create a semester calendar of assignments.

- **Continue** to meet with my counselor to discuss my major/minor progress.

- **Continue** to excel each semester to join the Dean's List and Honor Society such as Chi Alpha Epsilon (XAE), Phi Beta Kappa, Golden Key and others.

- **At the end** of the academic year Make an appointment with Academic Advisement for a Graduation Check

College Life Guidelines:

I will...

- **Continue** to participate in ongoing campus activity or **Community Service** projects.
- **Set** goals for post-graduation (Graduate School or Career).
- **Complete** at least **one of two** internship experiences in my field of study.
- **Update** my resume with summer internship experience and have it reviewed by career services.
- **Attend** career services' workshops on interviewing and job searches.
- **Develop** my networking skills & attend resume and interview skills workshops.
- **Maintain** relationships with persons whom I may need to obtain letters of recommendation, job references or advice such as professors, mentors, counselors or supervisors.
- **Work** with a Faculty member on a research project.

- **Develop** a list of at least ten (10) people to inquire about employment opportunities in my field (friends, professors, acquaintances, and co-workers)

- **Continue** to analyze my rates of progress for TAP (see TAP chart) and PELL for financial aid purposes.

- **Become** comfortable with utilizing computer programs such as Word, Excel, Access, PowerPoint and the Internet for research.

- **Make** an appointment with Academic Advisement for a graduation check.

Personal Guidelines:

I will...

- **Continue** to work with a mentor or role model within or outside of the college.

- **Continue** involvement in the SEEK Advisory Board and/or Lehman College Clubs/Training to strengthen my leadership skills.

- **Identify** and visit during office hours a faculty member who might be able to provide career and academic advice.

- **Actively** practice using proper English to improve comfort and ease of language.

- **Participate** in NYC cultural events & Study Abroad opportunities.

- **Evaluate** my need for further education regarding my career plans.

- **Ensure that I have strong writing, verbal and presentation skills.**

- **Obtain** my Driver's License

- **Plan** for financing my college education (graduate studies).