

Lehman College Visiting Student Guide



**PREPARED BY THE
OFFICE FOR SPECIAL ACADEMIC SESSIONS
(347) 577-4022**

Lehman College Fast Facts



- A senior liberal arts college in The City University of New York, founded in 1968 and offering 69 undergraduate majors and programs and 39 graduate degree programs.
- Located on a 37-acre campus in the northwest Bronx across from the Jerome Park Reservoir and centered along a major educational corridor with four neighboring public schools
- Average class size of 19 students
- Lehman College's faculty includes seven Distinguished Professors, including Billy Collins, Poet Laureate of the United States (2001-2003) and New York State Poet Laureate (2004-2006), and composer John Corigliano, winner of both the Academy Award (2000) and the Pulitzer Prize for Music (2001)
- For FY 2008, Lehman was awarded \$18.77 million from Federal and State agencies as well as private sources to support scholarly research and to provide special services to local K-12 schools, community organizations, and residents of the Bronx and the metropolitan area. As a result, Lehman ranked fourth in this area among the 14 CUNY senior colleges

Campus Map

A Guide to the Lehman Campus

Bedford Park Stations, #4 and D Lines →



Kingsbridge Rd. Stations, #4 and D Lines →

Getting to Lehman –Via Public Transportation

By Train

IRT No. 4 or the IND "D" line to Bedford Park Boulevard. The campus is a three-minute walk to the west. For more Information about subway service to the Lehman campus, call the New York City Transit Authority at (718) 330-1234. Metro North's Harlem line has a local stop at the Botanical Gardens station. The campus is about 12 blocks due west on Bedford Park Boulevard. Call Metro North for information about fares and schedules (212) 532-4900.

By Bus

Nine Bronx buses including the 2, 10, 22, and 28 have stops at Lehman College. Liberty Lines BXM4A or 4B express buses From Manhattan stop near the campus, at Bedford Park Boulevard and the Grand Concourse. Good connections are available on Westchester 20 or 20X buses from White Plains, Hartsdale, Scarsdale, and Yonkers via Central Park Avenue. The No. 4 from Yonkers also stops near the campus. For more information about taking a bus to the Lehman campus, call (718) 330-1234 (Bronx buses) or (718) 652-8400 (Liberty Lines) or (914) 682-2020 (Westchester buses).



Getting to Lehman – Via Car

From Manhattan - East Side

Via East River Drive to Willis Avenue Bridge (or Triborough Bridge – Bronx spur) to Major Deegan Expressway (I-87) north to Van Cortlandt Park South exit. Follow directions from the Major Deegan Expressway.

From Manhattan - West Side

Via West Side Highway north (it becomes Henry Hudson Parkway) to Mosholu Parkway exit. Follow directions from the Henry Hudson Parkway.

From Westchester

Via New York State Thruway (I-87) south (it becomes Major Deegan Expressway) to Van Cortlandt Park South exit. Follow directions from the Major Deegan Expressway.

Via **Saw Mill River Parkway south** (it becomes Henry Hudson Parkway) to Mosholu Parkway exit. Follow directions from the Henry Hudson Parkway.

Via **Bronx River Parkway south** to Gun Hill Road exit. Make a right from exit ramp and take Gun Hill Road West to Jerome Avenue. Turn left onto Jerome, following the elevated subway line above to W. 205 Street. Turn right, and proceed two short blocks to Goulden Avenue. Make a left onto Goulden Avenue and proceed one block. Campus is on the left.

From Queens and Eastern Long Island

Via Grand Central Parkway to Triborough Bridge - Bronx spur to Major Deegan Expressway (I-87) north to Van Cortlandt Park South exit. Follow directions from the Major Deegan Expressway.

Via **Throgs Neck Bridge or Whitestone Bridge** to Cross Bronx Expressway west to Major Deegan Expressway (I-87) north to Van Cortlandt Park South exit. Follow directions from the Major Deegan Expressway

From New Jersey

Via George Washington Bridge to Major Deegan Expressway (I-87) north to Van Cortlandt Park South exit. Follow directions from the Major Deegan Expressway.

From the Major Deegan Expressway

Exit at Van Cortlandt Park South. From the south, bear left along the fork of the exit ramp and make a left at the traffic light. From the north, make a left at the traffic light. Proceed up the winding hill for 4 traffic lights. Immediately after 4th traffic light, make a quick right onto Goulden Avenue. Proceed two long blocks to Bedford Park Boulevard West, where the campus begins. The parking lots are on your right.

From the Henry Hudson Parkway

Exit at Mosholu Parkway. Proceed on long exit ramp. At the second traffic light, before subway underpass, turn right onto Paul Avenue for two long blocks. At Bedford Park Boulevard, turn right and then left onto Goulden Avenue. The parking lots are on your right.

Visiting Student Application Process



Steps in the Visiting Student application process.

- 1.) Download Visiting Student Application which can be found at: <http://www.lehman.edu/special-academic-sessions/documents/Visitng-Student-Application.pdf>
- 2.) Compile completed application, application fee (check or money order only), and copies of unofficial transcripts if needed to show pre-requisites.
- 3.) Submit completed application package either via mail or in person to the Lehman College Office for Special Academic Sessions.
- 4.) Wait to receive email confirmation of your registration from the Office for Special Academic Sessions.

Finalizing Your Registration



Proof of New York State Residency – Required of those students who attend a college outside of New York State.

Form can be obtained in the Office for Special academic Sessions.

Proof of Immunization – Required for students taking more than one class as a visiting student. (Fall/Spring)

<http://www.lehman.edu/student-health-center/immunization-requirements.php>

Cost of Attendance –

Tuition: <http://www.lehman.edu/administration/business-office/bursar-office/tuition-and-fees.php>

Fees: <http://www.lehman.edu/administration/business-office/bursar-office/schedule-of-fees.php>

Viewing Your CUNYfirst Records



Log onto CUNYfirst site:

https://home.cunyfirst.cuny.edu/oam/Portal_Login1.html

Enter Your Username/Password

Click on “Self Service”

Click on Student Center

This will take you to your schedule, bill, and student records.

Accessing your CUNYfirst Account



Steps to access your CUNYfirst Account are as follows:

Log onto CUNYfirst site:

https://home.cunyfirst.cuny.edu/oam/Portal_Login1.html

Click First Time User

Enter information as requested

Choose Security Questions

Create Password

Creating Your CUNY Portal Account



The CUNY Portal allows you to access Blackboard to access online components of classes.

- ❖ Visit link www.cuny.edu
- ❖ Click on Portal Log-in
- ❖ Click Register for a New Account
- ❖ Select the option that best describes your current affiliation with the University. (**Student**)
- ❖ On the user validation page you must enter your **Last Name, Social Security Number and Date of Birth**. Click **'Next'** to confirm your entry.
- ❖ Click **'Confirm'** to verify the information you entered in the previous page.
- ❖ Select and confirm your password and e-mail address. Then click the **'Save'** button. Make sure to store a copy of your user name and password in a safe place for future reference.

The CUNY Portal Log-on



- ❖ Visit link <http://cuny.edu/portal-login.html>
- ❖ Enter Username and Password
- ❖ If your username is not recognized, secure that you have entered the username and password correctly both are case sensitive. If that does not help click on the link ‘forgot your portal username or password’ highlighted in blue.
- ❖ If the problem persists then contact the IT Department at 718-960-8421.

Logging into Blackboard



Blackboard is the platform used to host online components of courses. Blackboard is accessed as follows:

- ❖ Log onto the CUNY Portal
- ❖ Click on Blackboard from the homepage menu
- ❖ Keep in mind that the only the classes that are web based will appear on screen. Click on the desired class and have access to your grades, course documents, class assignments, and participate in your class discussion board, send and receive e-mail, and much more.

Paying Your Bill Online



- ❖ Log onto CUNYfirst
- ❖ Click on Self Service
- ❖ Click on Student Center
- ❖ Your Semester Bill will appear in the middle of the screen
- ❖ Follow the directions to pay your bill online
- ❖ You may pay your bill via echeck, Mastercard, Discover, or American Express online

Student Support Services



Some useful links to various Support Services at Lehman College.

Tutoring and Academic Support Services -

<http://www.lehman.edu/academics/tutoring-support.php>

Career Services -

<http://www.lehman.edu/vpstud/careerservices/>

Counseling Center –

<http://www.lehman.edu/lehman/counseling-center/>

Leonard Lief Library –

<http://www.lehman.edu/library/>

Campus Facilities



Bookstore – The college bookstore sells materials for all Lehman College courses. Hours of operation and shop online services may be found at:

www.lehmanbookstore.com

Parking – Parking permits are required to park in all student lots. Information about obtaining parking permits is available at:

<http://www.lehman.edu/administration/business-office/campus-activities/parking.php>

The APEX – The APEX is Lehman College's \$60mln Athletics facility. Individual and Family memberships are available at:

<http://www.lehmanathletics.com/sports/2007/8/31/APEX%20Membership%20Rates.aspx?path=apex>

Becoming a Matriculated Student



Undergraduate Students

- Students interested in becoming a matriculated student should either visit or call the Undergraduate Admission Office in Shuster Hall Room 161 at (718) 960-8713.

Graduate Students

- Students interested in becoming a matriculated student should either visit or call the Graduate Admission Office in Shuster Hall Room 150 at (718) 960-8702.

Questions



IF YOU HAVE ADDITIONAL QUESTIONS
PLEASE CONTACT THE OFFICE FOR SPECIAL
ACADEMIC SESSIONS AT (347) 577-4022 OR
LENA.GUITY@LEHMAN.CUNY.EDU