# How to Configure Your iPad Devices with Microsoft Exchange

## Step 1: Tap on Settings from the Home Screen





## Step 2: Tap on Mail

## Step 3: Tap on Add Account



### Step 4: Tap on Exchange



Step 5: Fill out the following information and tap Next



Step 6:



#### Final Step: Check your Exchange email.



Please contact the IT Center Help Desk Carman Hall 108 or (718) 960-1111 or <u>help.desk@Lehman.cuny.edu</u> if further assistance is needed.