Job Description

Job Title: Dean - School of Health Sciences, Human Services & Nursing
Job ID: 6148
Location: Lehman College
Full/Part Time: Full-Time
Regular/Temporary: Regular

GENERAL DUTIES
The Dean, reporting to senior executive management, oversees a school, division, academic program and/or function to enhance its profile, visibility, and effectiveness. He/she develops long- and short-range plans, and exercises management responsibility for academic program planning, faculty matters, and administration, including staffing, budgets, and facilities. He/she fosters a high-quality environment of academic teaching, research, and intellectual achievement, and creates and strengthens partnerships within and outside the College as a strong advocate.

CONTRACT TITLE
Dean

FLSA
Exempt

CAMPUS SPECIFIC INFORMATION
As the inaugural Dean of the School of Health Sciences, Human Services and Nursing, he/she will provide academic and administrative leadership for the undergraduate and graduate programs within the School and participate in the development of college-wide policies and university initiatives. He/she will oversee four academic departments as follows: Health Sciences (Health Education and Promotion; Recreation Education; Therapeutic Recreation; Dietetics, Food and Nutrition; Health Services Administration; Exercise Science and Public Health), Nursing, Social Work, and Speech-Language Hearing Sciences. The Dean of Health Sciences, Human Services and Nursing will provide the vision and leadership for creating an interdisciplinary environment by building on the faculty strengths within nursing, health sciences, social work, and speech-language hearing sciences. The Dean also will provide leadership to the CUNY Institute for Health Equity housed at Lehman College and for the development of partnerships between the School of Health Sciences, Human Services and Nursing, and the health community in the Bronx and broader region. In this way, the Dean will be the principal spokesperson for the school in national and international forums and before city, state, and federal governmental agencies.

Responsibilities of the Dean include:
- Providing visionary and strategic leadership for the School of Health Sciences, Human Services and Nursing.
- Supporting high quality teaching, faculty research, and creative and professional activities.
- Fostering academic planning and innovative curricular and scholarly development.
- Encouraging research grants, expanded advancement effort, and public/private partnerships.
- Ensuring effective management of financial resources including budget planning and management.
- Supporting faculty recruitment, review, and development.
- Supporting the College's efforts to educate the healthcare workforce to ensure state-of-the-art skills.
- Enhancing the School and College profile, resource streams, and engagement with alumni and the community.

MINIMUM QUALIFICATIONS
This position is in CUNY's Executive Compensation Plan. All executive positions require a minimum of a Bachelor's degree and eight years' related experience. Additional qualifications are defined below by the College.

OTHER QUALIFICATIONS
An earned Doctorate; a record of academic achievement in the discipline meriting appointment as a tenured full Professor in an academic department in the School; University teaching experience complemented by a superior research and scholarly record; a record of proven leadership and administrative experience related to the work of the School or related multidisciplinary programs; understanding of the instructional, research, and creative needs of undergraduate and graduate programs in the liberal arts, interdisciplinary studies and professional disciplines; demonstrated success in obtaining federal, state, or private grants; experience with budget management, faculty and staff development, and promoting college and community relations; ability to collaborate effectively with faculty, staff, students, and the broader educational and professional communities, including health service providers and community-based organizations; demonstrated effectiveness working in a multi-cultural environment; and evidence of strong commitment to the goals of urban public higher education serving diverse populations.

COMPENSATION
Salary commensurate with experience.

BENEFITS
CUNY offers a comprehensive benefits package to employees and eligible dependents based on job title and classification. Employees are also offered pension and Tax-Deferred Savings Plans. Part-time employees must meet a weekly or semester work hour criteria to be eligible for health benefits. Health benefits are also extended to retirees who meet the eligibility criteria.

HOW TO APPLY
Submit by email a letter of application outlining experience in academic administration, scholarship, and teaching, and interest in the mission of the School and public higher education. Include a complete CV and the names of three references with phone and email contact information. E-mail to Mr. Ronald Bergmann, Vice President/CIO and Search Committee Chair at hs2n@lehman.cuny.edu.

CLOSING DATE
Open until filled with the review of CVs to begin on September 17, 2012.

JOB SEARCH CATEGORY
CUNY Job Posting: Executive

EQUAL EMPLOYMENT OPPORTUNITY
We are committed to enhancing our diverse academic community by actively encouraging people with disabilities, minorities, veterans, and women to apply. We take pride in our pluralistic community and continue to seek excellence through diversity and inclusion. EO/AA Employer.