

Change or Adapt a Registered Program

Use the [Request to Change or Adapt a Registered Program](#) form to request program changes that require approval by the State Education Department (see chart).^{*} For **programs that are registered jointly** with another institution, all participating institutions must confirm support for the changes.

Exceptions:

- To change a registered professional licensure program or add a license qualification to an existing program, contact the [Office of the Professions](#) for guidance.
- To change a registered teacher certification or educational leadership certification program or add a certificate qualification to an existing program, use the education program change form.

Changes and Adaptations Requiring State Education Department Approval

Changes in Program Content (all programs)

1. Any of the following substantive changes:
 - Cumulative change from the Department's last approval of the registered program of one-third or more of the minimum credits required for the award (e.g., 20 credits in an associate degree program)
 - Changes in the program's focus or design (e.g., eliminating management courses in a business administration program), including a change in the program's major disciplinary area
 - Adding or eliminating an option or concentration
 - Eliminating a requirement for completion, including an internship, clinical, cooperative education, or other work-based experience
 - Altering the liberal arts and science content in a way that changes the degree classification, as defined in Section 3.47(c)(1-4) of [Regents Rules](#)

Other Changes (all programs)

2. Program title
3. Program award (e.g., change in degree)
4. Mode of delivery (**Note:** if the change involves adding a **distance education format** to a registered program, please complete the [distance education application](#).)
5. Discontinuing a program
6. A format change that alters the program's financial aid eligibility (e.g., from full-time to part-time, or to an abbreviated or accelerated semester)
7. A change in the total number of credits of any certificate or advanced certificate program

Establishing New Programs Based on Existing Registered Programs

8. Creating a dual-degree program from existing registered programs
9. Creating a new program from a concentration/track in an existing registered program

PLEASE NOTE:

Establishing an existing program at a new location requires new registration of the program. If the requested action changes the program's major disciplinary area, master plan amendment may be needed if the revised program represents the institution's first program in that major subject area, at that degree level. If a requested **degree title** is not authorized for an institution chartered by the Board of Regents, charter amendment will be needed.

^{*} **CUNY and SUNY** institutions: contact System Administration for guidance.



NEW YORK STATE EDUCATION DEPARTMENT
Office of Higher Education—Office of College and University Evaluation
89 Washington Avenue, Albany, NY 12234
(518) 474-2593 Fax: (518) 486-2779
ocueinfo@mail.nysed.gov
<http://www.highered.nysed.gov/ocue/>

Request to Change or Adapt a Registered Program	
Item	Response (type in the requested information)
Institution name and address	Lehman College Additional information: <ul style="list-style-type: none"> Specify campus where program is offered, if other than the main campus:
Identify the program you wish to change	Program title: Speech and Theatre Award (e.g., B.A., M.S.): MA Credits: HEGIS code: 1506.00 Program code: 02645
Contact person for this proposal	Name and title: Amy Larimer, Associate Professor Telephone: 718 960 8016 Fax: E-mail: amy.larimer@lehman.cuny.edu
CEO (or designee) approval	Name and title: Harriet R. Fayne, Interim Provost and Senior Vice President for Academic Affairs Signature and date:
<i>Signature affirms the institution's commitment to support the program as revised.</i>	If the program will be registered jointly¹ with another institution, provide the following information:
	Partner institution's name: Name and title of partner institution's CEO: Signature of partner institution's CEO:

- For **programs that are registered jointly** with another institution, all participating institutions must confirm their support of the changes.
- To change a registered professional licensure program or add a license qualification to an existing program, contact the [Office of the Professions](#) for guidance.
- To change a registered teacher certification or educational leadership certification program or add a certificate qualification to an existing program, use the education program change form.
- If the change involves **establishing an existing registered program at a new location**, complete a new registration application for the proposed program.

¹ If the partner institution is non-degree-granting, see CEO Memo 94-04 at www.highered.nysed.gov/ocue/ceo94-04.htm.

Check all changes that apply and provide the requested information.

Changes in Program Content *(Describe and explain all proposed changes; provide a side-by-side comparison of the existing and newly modified programs.)*

- ☐ Cumulative change from the Department's last approval of the registered program that impacts one-third or more of the minimum credits required for the award (e.g., 20 credits in an associate degree program)
- ☐ Changes in a program's focus or design
- ☐ Adding or eliminating an option or concentration
- ☐ Eliminating a requirement for program completion
- ☐ Altering the liberal arts and science content in a way that changes the degree classification, as defined in Section 3.47(c)(1-4) of [Regents Rules](#)

If new courses are being added as part of the noted change(s), provide a syllabus for each new course and list the name, qualifications, and relevant experience of faculty teaching the course(s). Syllabi should include a course description and identify course credit, objectives, topics, student outcomes, texts/resources, and the basis for determining grades.

Other Changes *(describe and explain all proposed changes)*

- ☐ **Program title**
- ☐ **Program award**
- ☐ **Mode of Delivery** (**Note:** if the change involves adding a **distance education format** to a registered program, please complete the [distance education application](#).)
- ☒ **Discontinuing a program:** indicate the date by which the program will be discontinued.² January 1st, 2017
- ☐ **Format change** (e.g., from full-time to part-time, or to an abbreviated or accelerated semester)
 - a) Indicate proposed format:
 - b) Describe availability of courses and any change in faculty, resources, or support services:
 - c) Use the Sample Program Schedule to show the sequencing and scheduling of courses in the program.

² If any students do not complete the program by the proposed termination date, the institution must request an extension of the registration period for the program or make other arrangements for those students.

Establishing New Programs Based on Existing Registered Programs

[] **Creating a dual-degree program** from existing registered programs

- a) Complete the following table to identify the existing programs:

	Program Title	Degree Award	Program Code
Program 1			
Program 2			

- b) Proposed dual-degree program (title and award):³
- c) Courses that will be counted toward both awards:
- d) Length of time for candidates to complete the proposed program:
- e) Use the Sample Program Schedule to show the sequencing and scheduling of courses in the dual-degree program.

[] **Creating a new program from a concentration/track in an existing program.**

If the new program is based ***entirely*** on existing courses in a registered program, provide the current program name, program code, and the following information:

Note: this abbreviated option applies only if a master plan amendment is NOT required ***and*** there are no new courses or changes to program admissions and evaluation elements. If these conditions are not met, submit a new registration application for the proposed program.

- a) Information from the Application for Registration of a New Program form: cover page (page 1), Sample Program Schedule form, and faculty information charts (full-time faculty, part-time faculty, and faculty to be hired)
- b) Brief description of the proposed program and rationale for converting the existing coursework to a separately registered program:
- c) Expected impact on existing program:
- d) Adjustments the institution will make to its current resource allocations to support the program:
- e) Statement confirming that the admission standards and process and evaluation methods are the same as those in the existing registered program:

Note: if the change involves **establishing an existing registered program at a new location**, complete a new registration application for the proposed program.

September 2009

³ Only candidates with the capacity to complete the requirements of both degrees shall be admitted to a dual-degree program.

**LEHMAN COLLEGE
OF THE
CITY UNIVERSITY OF NEW YORK**

DEPARTMENT OF JOURNALISM, COMMUNICATION AND THEATRE

CURRICULUM CHANGE

Name of Program and Degree Award: Speech and Theatre, MA

Hegis Number: 1506.00

Program Code: 02645

Effective Term: Spring 2017

1. Type of Change: Withdrawal of the Master of Arts in Speech and Theatre

2. Description:

Department Chair: Patricio Lerzundi (Carman Hall, Room 259)

Faculty and Staff: Distinguished Lecturers: Michael Bacon; Professors: William M. Hoffman, Patricio Lerzundi, Miguel Pérez; Associate Professors: Richard Blot, Marjorie Rosen; Assistant Professors: Nicholas Boston, Jonah Brucker-Cohen, Claudia W. Case, Amy Larimer, Jennifer McCabe, Thomas O'Hanlon, Susan Watson-Turner; Lecturers: James Carney, Christine McKenna, Jennifer MacKenzie, Philip Ruiz, Ni'Ja Whitson Adebajo; College Laboratory Technicians: Yves Dossous, Susan Soetaert; a HEO: Orlando Lorca

The Department of Journalism, Communication, and Theatre offer a graduate program leading to the degree of Master of Arts in Theatre. Registration in all courses requires Departmental permission. Upon admission to the program, students must see the Graduate Coordinator, who will assign an area adviser to guide the student's course of study.

Admission Requirements*

- A bachelor's degree (or its equivalent) from an accredited college or university.
- Demonstrate the potential to successfully pursue graduate study, that is, have attained a minimum undergraduate grade average of B+ in the field selected for the graduate major and a minimum grade average of B+ in the undergraduate record as a whole.
- Students accepted for matriculation in the M.A. Program in Theatre must have completed the Lehman College undergraduate major in Theatre, or its equivalent at another institution, or have completed 27 credits of prerequisite coursework.
- Two letters of recommendation.

*Note: Students are not being accepted into this program in the period 2013-2015.

Degree Requirements

Each candidate must complete an approved program of study of at least 30 credits, which shall include SPE 700 (Introduction to Research Methods). Up to nine hours of related courses in other departments may be counted toward the 30 credits, with permission of the Graduate Coordinator.

In addition to the course requirements, the candidate must (1) present an acceptable thesis in the student's area of specialization and/or (2) complete and satisfactorily pass an oral and/or written comprehensive examination. The student's choice requires approval by a faculty committee in the

area of specialization. A student who does not write a thesis may not take THE 799 (Thesis Seminar). Instead, the student must earn 3 credits in another course, to achieve a total of 33 credits.

3. Rationale:

The MA program in speech and theatre is registered with the New York State Education Department, but it has never been offered. There are no students enrolled in this program and the department is withdrawing the program. The department does not have the faculty to run the program and will not in the foreseeable future.

4. Date of departmental approval: December 16, 2015

**LEHMAN COLLEGE
OF THE
CITY UNIVERSITY OF NEW YORK**

DEPARTMENT OF JOURNALISM, COMMUNICATION AND THEATRE

CURRICULUM CHANGE

1. **Type of Change:** Withdrawal of courses

2. **Description:**

THE 670: Advanced Oral Interpretation (3 hours, 3 credits)
THE 671: Seminar in Oral Interpretation (3 hours, 3 credits)
THE 676: Creative Dramatics for Children (3 hours, 3 credits)
THE 720: Theory of Theatre Aesthetics (3 hours, 3 credits)
THE 725: Independent Study (3 hours, 3 credits)
THE 730: Theatre Criticism I (3 hours, 3 credits)
THE 731: Theatre Criticism II (3 hours, 3 credits)
THE 733: Tragedy in Theatre (3 hours, 3 credits)
THE 734: Comedy in Theatre (3 hours, 3 credits)
THE 740: Studies in Theatre (3 hours, 3 credits)
THE 761: Nonverbal Theatre (3 hours, 3 credits)
THE 763: Styles of Acting (3 hours, 3 credits)
THE 765: Directing (3 hours, 3 credits)
THE 799: Thesis Seminar (3 hours, 3 credits)
COM 502: Speech in the Language Arts Program in the Elementary and Junior High
Schools (3 hours, 3 credits)
COM 600: Philosophical Foundations of Speech in the High Schools (3 Hours, 3 credits)
COM 601: Studies in the Teaching of Speech in the High Schools (3 hours, 3 credits)
COM 744: Mass Communications and Society (3 hours, 3 credits)
COM 760: Form and Style in Communication (3 hours, 3 credits)
COM 761: British Public Address (3 hours, 3 credits)
COM 763: American Public Address (3 hours, 3 credits)
COM 765: Seminar in Public and Group Communication (3 hours, 3 credits)
COM 766: Persuasive Theory (3 hours, 3 credits)
COM 767: Communication Theory (3 hours, 3 credits)
COM 768: Small Group Communication (3 hours, 3 credits)
COM 769: Communication Acquisition (3 hours, 3 credits)
COM 771: History and Development of Rhetorical Theory (3 hours, 3 credits)
COM 775: Speech Criticism (3 hours, 3 credits)
COM 790: Radio and Television in Society (3 hours, 3 credits)

3. **Rationale:**

The MA program in speech and theatre is registered with the New York State Education Department, but it has never been offered. There are no students enrolled in this program and the department is withdrawing the program. The THE courses are connected with the MA program in speech and

theatre and are being withdrawn, as well. The department does not have the faculty to run the program or offer the THE courses and will not in the foreseeable future. In addition, COM courses are no longer offered. THE 796 and COM 770 are not being withdrawn, so they can be used as transfer courses for other programs (e.g., MALS), if needed.

4. **Date of departmental approval:** December 16, 2015