

## **Field Work Educational Plan Undergraduate Placement**

An educational plan serves several purposes for the school, student, and field instructor. It should help the student discover the agency's mission, services, and functions, as well as aid the field instructor in formulating the student's learning objectives and goals. It should outline both the student's and field instructor's expectations, however, should also be considered a fluid document. This means while the plan itself should be initially constructed collaboratively from the first meeting between student and agency, it can and should be discussed throughout the first and subsequent supervision sessions. Please refer to the Field Education Manual for additional assistance.

The educational plan should be completed the first week of field work. Copies of this document will be provided to the student, field instructor, and field advisor.

**Student Name:**

**Agency:**

**Date of Plan:**

**Length of Plan (Eg. Fall 2009):**

**Field Instructor:**

**Field Advisor:**

**I. Assignments:**

- Eg. John will conduct ongoing supportive counseling to three clients.

**II. Professional and Interdisciplinary Relationships**

- Eg. John's field instructor is Ms. Smith. However, on Mondays, Mr. Jones will be his task supervisor.

**III. Meetings**

- Eg. John will attend staff meetings on Wednesday mornings at 9 a.m.

**IV. Supervision (Undergraduate students receive a minimum of 1 hour of individual supervision per week.)**

- Eg. John will have individual supervision with his field instructor every Friday at 10 a.m. He will also have group supervision every other Wednesday at 3 p.m.

