CLINICAL PLACEMENT GUIDELINES - GRADUATE NURSING PROGRAMS

All Practitioner and Adult Health Programs

Students enrolled in clinical nursing courses must follow the guidelines below:

1- You must have a copy of the required documents on file in the Nursing Department prior to the start of your clinical practicum: (NYS -RN license, BCLS certificate, Student Health Clearance form, malpractice insurance {SN Practitioner for FNP, PNP students} ) Bring a copy of these documents with you to your practicum site as requested along with a copy of your current resume. If your clinical practicum is located outside of NYS you must be licensed in that state as well as in NYS.

2- Submit the Application for Clinical Placement form – complete information - for each term

3- Preceptor’s can be one of the following: licensed/certified nurse practitioner, licensed physician, licensed physician’s assistant. A copy of their resume must be submitted prior to clinical practicum via fax or email to Dr. Campbell

4- Return completed forms to the Nursing Department by **deadline dates to facilitate early field placements:**

   A. Fall Request – Deadline June 15th
   
   B. Spring Request – Deadline October 15th
   
   C. Summer Request – Deadline March 15th

5- Lehman Nursing Department has affiliation agreements with all of the Bronx Hospitals, all Health and Hospital Corporation Hospitals – HHC in NYC, many major hospitals and physicians in the NYC area. If you wish to have a new clinical placement site initiated this can be arranged. **New contracts take additional time to process (6-8weeks).**

   *Note - Hospitals do not offer a listing of preceptors. Students must find an MD, NP, or PA to be their preceptor in a facility on your own

6- Requests for **Montefiore and their affiliating sites (Moses, Einstein, Wakefield, satellite clinics)** see **special forms on the Nursing Dept website** – submit completed forms to Ms. Manuela Bonnesen, mbonnese@montefiore.org (malpractice insurance, student health clearance forms, BCLS certificate, RN license & registration, HIPPA form, Site request form).

7- **NY Presbyterian** – only NP preceptors can be requested.

8- **All Hospitals and Health care facilities** - require students to bring documents to their Employee Health Services Dept. to get a student ID after the request “Exhibit” has been received by the HHC facility. Students must also view the Mandatory Education module prior to testing on material prior to getting the ID.
9- Follow the Nursing Department CLINICAL DRESS CODE and PROFESSIONAL ETIQUETTE

10- Course Practicum Population: Practitioner Programs
   a. NUR 770 – PNP - primary care
   b. NUR 771 – PNP – acute care
   c. NUR 772 – PNP – chronic care
   d. NUR 774 – Children & Adolescents – 200 hours total (primary care)
   e. NUR 775 – Young Adults (18-40 years) 100 hours; GYN – 100 hours (primary care)
   f. NUR 776 – Adults and Older Adults – 200 hours total (primary care)

11- Adult Health Programs
   a. NUR 738 – 180 hours Adults: in patient, primary & LTC settings
   b. NUR 739 – 180 hours adults: in-patient, primary care & LTC settings
   c. NUR 749 – varies according the sub-major (administration, clinical, education)
   d. Preceptors – MSN and leadership position at facility – see course professor for approval

*Note current employees must obtain student IDs

Eleanor T. Campbell: July 22, 2015